

# AGENDA

**Meeting:** Salisbury Area Board  
**Place:** Main Hall - The Guild Hall, Market Place, Salisbury SP1 1HJ  
**Date:** Monday 4 November 2019  
**Time:** 7.00 pm

---

**Come along to the Eco-Fair from 5.00 – 7.00pm**

---

**Refreshments & the New Partners and Councillor  
Networking session  
will take place between 6.30 – 7.00pm**

**Remember to bring a re-usable cup!**

---

**The Area Board welcomes and invites contributions from members of the public.  
The chairman will try to ensure that everyone who wishes to speak will have the  
opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier,  
please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer),  
direct line 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at  
[www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

---

## **Wiltshire Councillors**

CLlr Sven Hocking, St Martin's and Cathedral (Chairman)  
CLlr Derek Brown OBE, St Mark's and Bishopdown  
CLlr Brian Dalton, Harnham  
CLlr Matthew Dean, St Paul's  
CLlr Mary Douglas, St Francis and Stratford  
CLlr Atiqul Hoque, St Edmund and Milford (Vice-Chairman)  
CLlr Ricky Rogers, Bemerton  
CLlr John Walsh, Fisherton and Bemerton Village

## **RECORDING AND BROADCASTING NOTIFICATION**

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

### **Parking**

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	<b>Time</b>
<p>1 <b>Welcome and Introductions</b></p>	<p><b>7.00pm</b></p>
<p>2 <b>Apologies for Absence</b></p>	
<p>3 <b>Minutes</b> (<i>Pages 9 - 50</i>)</p> <p>To confirm the minutes of the meeting held on Thursday 26<sup>th</sup> September 2019.</p>	
<p>4 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 <b>Chairman's Updates</b></p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p>	
<p>6 <b>Information items</b> (<i>Pages 51 - 56</i>)</p> <p>To note for information, the following written papers or on partner web pages online:</p> <ul style="list-style-type: none"> <li>• <a href="#">Salisbury City Council</a></li> <li>• <a href="#">Salisbury BID</a></li> <li>• <a href="#">Community Messaging</a></li> <li>• Healthwatch Wiltshire – Paper to note</li> <li>• Clinical Commissioning Group – paper to note</li> <li>• Wiltshire Council – paper to note</li> </ul>	
<p>7 <b>Updates - Maltings and Central Car park, Central Area Framework, &amp; High Street Fund</b></p> <p>To receive updates:</p> <ul style="list-style-type: none"> <li>• Maltings &amp; Central Car park</li> <li>• Central Area Framework</li> <li>• High Street Fund</li> </ul> <p><i>Officers: Tom Dobrashian, Programme Director for Economic Recovery &amp; Victoria Moloney, Head of Southern Wiltshire Economic Recovery.</i></p>	<p><b>7.05pm</b></p>
<p>8 <b>Theme Item - Climate Change</b></p> <p>To hear from Wiltshire Council and Salisbury City Council on the work they are doing to tackle Climate Change.</p> <p>Followed by a workshop where we will consider project ideas on how we approach climate change as a community in Salisbury.</p>	<p><b>7.15pm</b></p>

9 **Community Area Transport Group (CATG) (Pages 57 - 78)**

8.15pm

To consider the recommendations from the CATG as detailed in the report in full. The funding recommendations are listed below:

- Issue 6204, Fly tipping Gradidge Lane - £300
- Foliage removal to Footway outside Prebendal House - £800
- Issue 7070, Milford Mill Bridge CS signs - £260
- Replacement bus shelter amendments - £2000

10 **Community Funding (Pages 79 - 92)**

8.20pm

	<b>Community Area Grants</b>	<b>Young People</b>	<b>Health &amp; Wellbeing</b>
<b>Opening balance 2019/20</b>	£73,150.67	£29,047.33	£7,799.02
<b>Awarded to date</b>	£24,956.49	£6860.00	£6,213.00
<b>Current Balance</b>	£48,194.18	£25,285.00	£8,194.10
<b>Balance if all grants are agreed based on</b>	£30,410.18	£18,785.00	£5,164.10

Community Area Grants Scheme

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Five Rivers Indoor Bowls Club <b>Project Title:</b> Five Rivers Indoor Bowls Club Defibrillator  <a href="#">View full application</a>	£784.00
<b>Applicant:</b> Salisbury Area Board Initiative <b>Project Title:</b> Salisbury Street Name Repair/Replacement  <a href="#">View full application</a>	£17,000.00

Youth Funding

The Group met on 18<sup>th</sup> October and made the recommendations as detailed below:

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Salisbury Museum <b>Project Title:</b> Salisbury Museum Stone Age Log Boat Project  <a href="#">View full application</a>	£2250.00  <b>Recommendation:</b> <b>£1500</b>
<b>Applicant:</b> Salisbury 2020 <b>Project Title:</b> Salisbury 2020 TechSTEM Event  <a href="#">View full application</a>	£5000.00  <b>Recommendation:</b> <b>Full amount</b>

#### Health & Wellbeing

The Group met on 15<sup>th</sup> October and made the following recommendations:

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Salisbury Pride UK <b>Project Title:</b> Salisbury Pride UK  <a href="#">View full application</a>	£2000.00  <b>Recommendation:</b> <b>£1000</b>
<b>Applicant:</b> Muslim Association of Salisbury <b>Project Title:</b> Rabbat ul Bait- Queen of the home  Paper application included in agenda pack.	£1030.00 <b>Recommendation:</b> <b>Full amount</b>
<b>Applicant:</b> Art Social Prescribing <b>Project Title:</b> Art Social Prescribing  <a href="#">View full application</a>	£1000.00 <b>Recommendation:</b> <b>Full amount</b>

#### 11 **Close**

The date of the next meeting is Thursday 23<sup>rd</sup> January 2020, 7pm – In City Hall.

This page is intentionally left blank

## & Salisbury City Council



**Monday 4th November**

**Eco Fair**

5-7pm



Find out what is happening in our Community to tackle Climate Change

**Climate Change**

**Workshop**

7-8:30pm



Find out how Wiltshire Council & Salisbury City Council plan to tackle Climate Change in Salisbury and share your ideas of what else our community can do



**The Guildhall, Market Place, Salisbury, SP1 1JH**

**SALISBURY  
CITY COUNCIL**



**Wiltshire Council**  
Where everybody matters

This page is intentionally left blank



# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** Alamein Suite, City Hall, Malthouse Lane, Salisbury, SP2 7TU  
**Date:** 26 September 2019  
**Start Time:** 7.00 pm  
**Finish Time:** 9.15 pm

---

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Sven Hocking (Vice-Chairman), Cllr Brian Dalton, Cllr Matthew Dean, Cllr Mary Douglas, Cllr Atiqul Hoque and Cllr Ricky Rogers

### **Wiltshire Council Officers**

Lisa Moore, Democratic Services Officer  
Marc Read, CEM - Salisbury

### **Town and Parish Councils**

Salisbury City Council – J Nettle

### **Partners**

Wiltshire Police – Inspector Pete Sparrow  
Office of the Police & Crime Commissioner – Jerry Herbert, Deputy PCC

**Total in attendance: 45**

---

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
57	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Sven Hocking welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
58	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• Cllr Derek Brown</li> <li>• Cllr John Walsh</li> </ul>
59	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on Thursday 4<sup>th</sup> July 2019, were agreed as a correct record and signed by the Chairman.</b></p>
60	<p><u>Declarations of Interest</u></p> <p>The following declarations were received:</p> <ul style="list-style-type: none"> <li>• Item 12 – Community Area Grant Funding  Cllr Mary Douglas noted that she knew someone that worked with Alabare but the Board agreed this did not constitute an interest.</li> </ul>
61	<p><u>Chairman's Updates</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li>• Bus shelters – We have found a way forward. Some remedial works would be carried out to reduce the amount of rain that comes through the gap at the top. This would be funded through CATG.</li> </ul> <p>Cllr Rogers thanked the Board for the bus shelter at Stinkpot Alley, as it was now much improved.</p> <p>Cllr Dean suggested the Board approached Salisbury Reds to request they make a contribution, as they sold the bus station and had not contributed anything financially to improvement to the shelters.</p> <p>Irene Kholer added that the signage on the bus stops was appalling. The estimated times of buses were totally up the wall. Other areas have</p>

	<p>satalite information ones.</p> <p><b>Action: The Board would raise these issues with the bus company.</b></p> <ul style="list-style-type: none"> <li>• Area Board Chairs meeting – The idea of how to make meetings more engaging was discussed. The next Salisbury Board would be on 4<sup>th</sup> Nov, and would include a joint themed session focused on Climate Change with Salisbury City Council.</li> <li>• The Council now had a dedicated Portfolio Holder and dedicated Officer for Climate change.</li> <li>• Cllr Hoque congratulated Cllr Hocking as the new Portfolio holder for Highways and Streetscene.</li> </ul>
62	<p><u>Information items</u></p> <p>The Board noted the following written updates attached to the agenda and information available online:</p> <ul style="list-style-type: none"> <li>• b. Healthwatch Wiltshire</li> <li>• c. Clinical Commissioning Group</li> <li>• d. Wiltshire Council</li> <li>• e. Consultations <a href="#">Online</a></li> </ul>
63	<p><u>Partner and Community Updates</u></p> <p>The Board received the following Partner updates:</p> <p>a) <u>Salisbury City Council (SCC) – Jeremy Nettle</u></p> <ul style="list-style-type: none"> <li>• There were plans for the return of the ice rink and chalets at Christmas. Group, school or party sessions could be booked on the ice rink by contacting SCC.</li> <li>• The Services Committee to vote on SCC Environmental Policy</li> <li>• The new cemetery to be opened on 2<sup>nd</sup> October 2019.</li> <li>• The Deputy Mayor was supporting the mental health roadshow on 10<sup>th</sup> October 2019.</li> </ul> <p>b) <u>Office of the Police &amp; Crime Commissioner – online</u></p> <p>Jerry Herbert, Deputy Police and Crime Commissioner provided an update on the recently published PCC Annual Report.</p> <ul style="list-style-type: none"> <li>• Officers and Community Coordinators increased by 41 this year.</li> <li>• Wiltshire recorded reduction in crime over the year.</li> <li>• Targeting new funding to cybercrime</li> <li>• Two people had been sentenced this week in relation to the Emilio Salas</li> </ul>

crime.

- The Cybercrime prevention team would be coming to Salisbury in November
- Continued working to reduce domestic abuse and support victims. The Horizon Victim and Witness Care team was the best in class.
- The Commissioners priority remained the Community Policing Teams.

c) Police - Inspector Pete Sparrow

- Policing services had been under huge demand. Recruitment was welcome and would have a massive impact.
- Demand reduction – A pilot area had been set up in the south to look at antisocial behaviour problems in the city centre, and looking at ways to deter this.
- Bike thefts – September was the highest month for those.
- A knife amnesty was underway, knives could be handed in at Bourne Hill.

f) Salisbury BID – go to website for newsletter

g) Community Engagement Manager – Marc Read

It would soon to be time for the Joint Strategic Needs Assessment (JSNA), where the Board receives lots of new data from its partners in Public Health. People are invited to attend so discuss which priorities the Board should focus on. Electronic surveys would be sent out, asking people to submit their three top priorities. Paper copies were also available in the Library.

Silver Sunday programme – Older People’s Champion, Irene updated on the success so far of the programme. She had been delighted at the spread of publicity and brochures, reporting that the first few sessions had been well attended.

h) Air Quality Group – Marc Read

The Group had met earlier that week, the minutes are attached to these minutes.

The Group was working on an action plan in conjunction with Highways England and Officers from WC on some applications for funding to tackle air quality issues around Salisbury.

64	<p><u>Co-Bikes Electric Bike Scheme</u></p> <p>The Board received a presentation on the Co-Bikes electric bike hire scheme, proposed for the city from Benji Goehl – Operations Director at Co-Cars</p> <p>An example of the electric bikes was available to view</p> <p>South West Railways had given some funding to bring ten bikes to Salisbury.</p> <p>Similar schemes operate in Bournemouth and Pool having 100 bikes, and Southampton having 300 bikes. Proposed to bring 10 bikes to Salisbury in spring next year.</p> <p>Questions were asked about hire and infrastructure costs which will be addressed in more detail nearer implementation</p> <p>A copy of the presentation is attached to the minutes</p>
65	<p><u>High Street Fund Update</u></p> <p>Victoria Moloney, Head of Southern Wiltshire Economic Recovery advised the HSF bid had passed the expression of interest stage at the end of August. Maximum bid is £25M, the Council will now develop the full business case by April 2020 with a decision expected in Autumn 2020</p> <p>Project ideas included Salisbury railway station, Fisherton Street, artisan and creative workspaces, young person city centre accommodation, evening illuminations and accessibility.</p>
66	<p><u>Central Area Framework Update</u></p> <p>Tom Dobrashian, Programme Director for Economic Recovery gave an update on the Central Area Framework (CAF).</p> <p>The CAF team had met with Salisbury City Council (SCC) and held one to one meetings with landowners to discuss key strategic actions that will make Salisbury a more distinctive character, create more people friendly streets, promote better design quality, attract inward investment in line with the Wiltshire Local Plan and the Salisbury Neighbourhood Plan. Next Public consultation would be in November 2020</p>
67	<p><u>Maltings and Central Carpark Development Update</u></p> <p>Tom Dobrashian provided an update to the Board.</p> <p>The Master Plan was passed by the Strategic Planning Committee in June 2019.</p> <p>Phase 1 (British heart Foundation building development) - Planning permission</p>

	<p>approved June 2019, expected to start development August 2019 for approximately 18 months duration</p> <p>Phase 2 – (Market Walk) – Planning application expected approximately six months after Phase 1 commencement. Concerns we expressed and noted around another site for the Young Gallery while Phase 2 was under construction, negotiations with landlord and tenants are ongoing.</p> <p>The final “Cultural Strategy“ report which will help influence the design of the Cultural Quarter within the Maltings was expected shortly.</p>
68	<p><u>Area Board Funding</u></p> <p>Original applications can be viewed by following the link to the <a href="#">agenda</a>.</p> <p>The Board considered six applications for funding from the Community Area Grant Scheme, as detailed in the agenda.</p> <p><u>Alderbury FC – £5000 – Pavilion interior works.</u></p> <p>Cllr Rogers – in principle supportive but to note the club was in the Southern Wiltshire Community area, and requested cooperation with the other area boards that in future they would support Salisbury AB in cross boundary projects</p> <p>Action: Cllr Hocking – will discuss cross AB support the next AB Chairs meeting at WC</p> <p><b><u>Decision</u></b>  <b>Alderbury FC was awarded £5000 towards the interior works at the clubhouse.</b>  <b><i>Reason</i></b>  <b><i>The project met the criteria of the Community Area Grant Scheme for 2019/20.</i></b></p> <p><u>Foragers Farm requested £3100 – Therapeutic Kitchen Garden</u></p> <p><b><u>Decision</u></b>  <b>Foragers Farm was awarded £3100 towards the Therapeutic Kitchen Garden project.</b>  <b><i>Reason</i></b>  <b><i>The project met the criteria of the Community Area Grant Scheme for 2019/20.</i></b></p> <p><u>Buzz Action Foundation - requested £1000 – Roadshow Equipment</u></p> <p>The applicant had raised £2k by fundraising and also applied to Southern and South West Area towards to help fund to which the Board was suitable</p>

impressed.

**Decision**

**Buzz Action Foundation was awarded £1000 towards the Roadshow Equipment.**

***Reason***

***The project met the criteria of the Community Area Grant Scheme for 2019/20***

Alabare Christian Care and Support - requested £988.80 – Alabare Place Defibrillator

**Decision**

**Alabare Christian Care and Support was awarded £988.80 towards the defibrillator project.**

***Reason***

***The project met the criteria of the Community Area Grant Scheme for 2019/20***

Bemerton Community - requested £1850 – Path Lighting at St Johns Place

**Decision**

**Bemerton Community Group was awarded £1850 towards to path lighting.**

The Secret Garden Salisbury requested £5688- Go Wild at Five Rivers

The Board discussed the option to hold discussions with SCC Grounds Manager for grants support.

**Decision**

**The Secret Garden was awarded £5000 towards the Go Wild at Five Rivers project.**

***Reason***

***The project met the criteria of the Community Area Grant Scheme for 2019/20***

Youth Funding

consider one bid for Youth Funding as detailed in the agenda pack.

**Decision**

**The application from Barnet Hornets Football Club was deferred.**

***Reason***

***Until a representative can attend to answer questions.***

Health & Wellbeing Funding

The Board considered six bids for funding from the Health & Wellbeing Budget for 2019/20, as detailed in the agenda.

	<p><b><u>Decision</u></b>  <b>The Board approved the recommendations of the Health &amp; Wellbeing Group as follows:</b></p> <ul style="list-style-type: none"> <li>• <b>Salisbury Repair Café - £1000</b></li> <li>• <b>Friends of Salisbury Medical Practice - £584</b></li> <li>• <b>Salisbury Museum - £450</b></li> <li>• <b>Safer &amp; Supportive Salisbury - £500</b></li> <li>• <b>Older People's Champion - £500</b></li> <li>• <b>Happy Café - £350</b></li> </ul>
69	<p><b><u>Close</u></b></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Monday 4<sup>th</sup> November 2019 – at The Guild Hall, Salisbury.</p>
<p><u>Attachments: Air Quality minutes &amp; Co-Bikes Presentation</u></p>	



## **Notes and Action Points from Air Quality Management Group (AQMG)**

**25 Sept 2019, 14:00, Old Fire Station, Salisbury**

Present: Heather Blake (WC) Nicola Lipscombe (SAGP)  
Richard Bolton (COGS) Cllr Jeremy Nettle (SCC),  
Annie Child (SCC) Marc Read (CEM, Salisbury)  
Alex Chutter (Salisbury Reds) Pam Rouquette (Walking for Health)  
Alison Craig (SCE) Margaret Willmot (COGS)  
Mike Lennard (Salisbury Transition City) Neil Winter (Highways England)

Apologies: Scott Anderson (WC), Cllr Derek Brown, Gary Tomsett (WC)

1	<b>Review Minutes &amp; Actions</b> Actions covered by separate agenda items, other than the following: <ul style="list-style-type: none"><li>• Information on engine idling had been circulated.</li><li>• Margaret had identified that currently a Co-Cars/WC Pool car link was impractical as within Wiltshire Co-Cars only had a presence in Salisbury &amp; pool cars could be based in Salisbury or elsewhere in the county.</li><li>• Re P&amp;R usage : the free P&amp;R had resulted in increased usage, although Salisbury Reds reported that in some cases this was caused by a transfer from existing scheduled services to P&amp;R. Plus info on footfall suggested that this had not increased as hoped.</li><li>• Re guidance to P&amp;R sites, Paul Shaddock had responded that P&amp;R is signed from outside Salisbury &amp; people coming past this point were likely to already have opted for city centre parking. The future of the Car Park Guidance System (CPGS) is currently being considered as part of work looking at how vehicles access Salisbury City Centre prompted by projects such as the proposed Maltings redevelopment and the Central Area Framework.</li></ul>
2	<b>Review Terms of Reference</b> Nicola felt the Climate Emergency motion which had been passed should be mentioned and that 'Salisbury Area Greenspace Partnership' should be recognized in the list of groups which were members. Marc would update. <p style="text-align: right;"><b>Action: Marc</b></p>
3	<b>Highways England Application</b> Neil Winter has discussed the schemes proposed with the designated fund leads and had updated the spreadsheet with current thoughts on the likelihood of funding. Plus there were other projects being trialed elsewhere - e.g. an option for fleets of delivery vehicles whereby an electric vehicle was loaned for a period to see whether it would suit an organization. This might be something fleets in Salisbury could try.  Heather Blake said there had been a positive meeting looking at cycling & safety issues attended by WC & HE. This looked at sundry things including subways. Various schemes will be worked on further by HE, with info and assistance from WC.  Issues around traffic on Devizes Road were discussed – not in scope for HE funding, but Heather indicated a parking survey of Devizes Rd might be done, to see whether a cycle lane was feasible. Off-road options were not currently being looked at.  At this stage, schemes on the spreadsheet were being considered in an interative process.

	Once through an initial sift a more formal business case would be required. Neil will update the group through these meetings.
4	<p><b>Urban Tree Challenge Fund</b></p> <p>Scott had indicated that WC did not have the capacity to lead on a block application (the closing date for which had now passed).</p> <p>Nicola expressed disappointment with this. Jeremy Nettle said SCC were planning to plant approx. 148 trees this year, they too had staff capacity issues. It was agreed that the Salisbury Area Greenspace Partnership might be able to lead on an application for next year's community bid, with support from SCC.</p> <p style="text-align: right;"><b>Action: Nicola/SCC</b></p>
5	<p><b>Clean Air Day 2020</b></p> <p>Richard Bolton reported from a meeting held on 14/8/2019 to look at possible options. Clean Air Day 2020 would be Saturday 20/6. At present the thought was to feature 'carrots' rather than 'sticks' – encouraging people to walk/cycle/use public transport into town rather than drive, but without formal road closures.</p> <p>There was the thought to have a display in the Guildhall &amp; a 'carnival' atmosphere. Salisbury Reds indicated that by end of Jan there should be 3 x electric buses in Salisbury, might be possibilities for e.g. a 'clean air day rider' ticket. Other points discussed:</p> <ul style="list-style-type: none"> <li>• Possibilities of grant funding given this would be revenue not capital (maybe Health &amp; Wellbeing budget, or Youth?).</li> <li>• Could there be links to Salisbury 2020, City on the Move?</li> <li>• Could there be funding for banners to advertise in advance?</li> <li>• Mike Lennard mentioned that the following Saturday is the 'Sustainable Salisbury' event.</li> <li>• Clean Air day would be the same w/e as the Summer Solstice in 2020</li> </ul> <p>It was suggested that there should be a further meeting to take ideas forward, possibly in October?</p> <p style="text-align: right;"><b>Action: Marc Read</b></p>
6	<p><b>Action Plan Update</b></p> <p>Pam &amp; Nicola had produced a revised version of the Action Plan. This was favourably received and there was some discussion of various points arising:</p> <ul style="list-style-type: none"> <li>• Since this is an Air Quality action plan, Heather felt it was important that it focused on things which would improve air quality, this was not necessarily the same as working towards carbon-neutral sustainable development.</li> <li>• It was felt that the plan, &amp; updates to it would form a good basis for future meetings. Pam &amp; Nicola would do a few minor amendments in the light of comments received and the Action Plan would then be sent around.</li> </ul> <p style="text-align: right;"><b>Action: Pam/Nicola</b></p>
7	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• In respect of Highways England funding, it was mentioned that April 2020 would see the start of a new 5-year funding cycle.</li> <li>• Alison would be keen to see something done prior to April: HE would like to do something 'in year' also, but this couldn't be guaranteed.</li> </ul>
8	<p><b>Date of Next Meeting</b></p> <p>Wednesday 15/1/2020, 14:00 – 16:00, Old Fire Station, Salt Lane</p>

Notes: Margaret Willmot, 02/10/2019

## Salisbury Air Quality Action Plan v4 – September 2019

Community engagement					
Topic	Action	Lead organisation	Lead/link person	Partner(s)	Update including monitoring and funding
Communication	Develop and implement a communications strategy.	AQMG	?	Salisbury Journal Spire FM	Connecting Wiltshire website has now been updated and Journey Planner is operational again.
Events	Car Free Day Clean Air Day Walk/cycle to school weeks Walk/cycle to work days	Different partners may lead for different events		WC, SCC, SWR, Salisbury Reds, Salisbury Transition City, XR, COGS etc	Successful 'Beat the Streets' in 2019 XR 'Bike Swarm' 22/9/2019 Plans for Clean Air Day 2020 in progress
Cycling	Cycle training for children and adults	Wiltshire Council (WC) Bikeability-Tina Giles	Margaret Willmot	Bikeability trainer-Peter Durnan	Numbers?
	Improve cycle mapping	WC./Cycle Liaison Panel	Heather Blake	COGS	No staff capacity to update mapping at present. Possible DfT funding scheme to be announced. Hoping for reprint in spring/summer 2020.
Walking	Raise awareness of walking routes and rights of way through promotion of Salisbury & Wilton Walking Map. Update Walking Map to include new housing estates.	WC./Salisbury Walking and disabled Access Forum (SWDAF)	Pam Rouquette  Heather Blake	Walking for Health SW Ramblers	Over 40,000 maps distributed to date.  New update awaiting final road & footpath layouts in new developments. No staff capacity to update mapping at present. Possible DfT funding scheme to be announced. Hoping for reprint in spring/summer 2020
Tree and hedge planting	Explore opportunities to plant trees and hedges as part of a planting strategy for the city. Support action by local community groups.	SCC Parks Dept. Mostyn Coombes	Nicola Lipscombe	SAGP	
Pollution from idling engines	Encourage residents to take action by reporting vehicles when drivers leave their	WC, SCC. Adrian Hampton, idling vehicles inc.	Cllr. Nettle		? role of Parking Ambassadors-Cllr. Jeremy Nettle to enquire.

	engines idling when stationary. Report time, location and vehicle number to link person.	taxis, Buses contact and waste vehicles contact? [Marc to ID],			
Business/Employers	Adopt Travel Plans Encourage use of P&R Bike to work incentives. Workplace parking charges.	WC.	Heather Blake	BID	Monitor Travel Plans and use of P&R. WC pool cars are being moved from Churchfields to Bourne Hill.
<b>Behavioural change to encourage modal shift</b>					
<b>Topic</b>	<b>Action</b>	<b>Lead organisation</b>	<b>Lead/link person</b>	<b>Partner(s)</b>	<b>Update including monitoring and funding</b>
School Travel	Encourage children to walk, cycle, scoot to school or car share to reduce congestion at school times.	WC. Home Run	WC Schools Travel advisor- Ruth Durant		Manor Fields and St Joseph's have joined
Cycling	Encourage adults to cycle short trips	WC. Public Health & Leisure services	Heather Blake Margaret Willmot	COGS, Breeze, Salisbury Road and Mountain Bike soc. (SRAM)	Numbers?
	Introduce and promote electric bikes	WC. SCC SWR	Margaret Willmot	Co-bikes SDH, English Heritage, Sal. Cathedral Supermarkets etc.	DfT funding initial supply of e-bikes at railway station. (SWR made application to DfT). Electric bike hire points have been suggested to Highways England as potential scheme for HE designated funds.
	Monitoring of Cycle Parking	COGS	Margaret Willmot		Parked bikes incl. at railway station and Five Rivers- data since 2012 available.
Walking	Encourage walking for recreation, travel and health.	WC. Public Health Leisure services. SWDAF	Pam Rouquette	Walking for Health (WfH), GPs and Hospital Depts.	Data from WfH available. Research Active Travel data for Health and Wellbeing.
Public Transport	Promote/improve bus services. Increase public confidence in underused P&R.	WC/Salisbury Reds	Alex Chutter	Bus Quality partnership- Jason Salter.	

	Pursue provision of regular bus service to Five Rivers Health and Wellbeing Centre				
Car-share Club	Expansion of Co-Cars members, vehicles and locations	WC. Co-cars	Margaret Willmot	Benji Goehl (Co-Cars)	Membership April 2019- 50 Electric car club vehicles have been suggested to Highways England as potential scheme for HE designated funds.
Tourism	Promote Salisbury as a destination for 'green tourism' - tourism without traffic.	Salisbury City Council (SCC)/Visit Wiltshire	?	BID. CAF Private sector	Chair Cllr Derek Brown to establish link on this point with Visit Wiltshire.
<b>Infrastructure to improve air quality</b>					
<b>Topic</b>	<b>Action</b>	<b>Lead organisation</b>	<b>Lead/link person</b>	<b>Partner(s)</b>	<b>Update including monitoring and funding</b>
Green Infrastructure and Connectivity	Encourage further development and adoption of a local GI strategy and improved connectivity with more high quality dedicated safer greenways for walkers and cyclists.	WC Highways, Planning and Public Health/SCC Neighbourhood Plan	Nicola Lipscombe Margaret Willmot Pam Rouquette	Salisbury Area Greenspace Partnership (SAGP)	Draft maps of local greenspace assets, gaps in connectivity and ideas for a local GI Strategy produced by SAGP and available on website
Design and maintenance of new and existing parks and open spaces.	Develop a strategy for new tree, shrub and hedge planting across the city. Support environmentally friendly management to enhance carbon capture and regulation of air quality.	WC/SCC Parks dept. Mostyn Coombes.	Nicola Lipscombe	SAGP, Biodiversity group Sal.Wildlife Gp. Friends Groups	
Design and Maintenance of Footpaths and Cycleways	Ensure cycleways and footpaths are well designed and maintained and incorporate planting into the design where possible	WC/SCC	Margaret Willmot; Nicola Lipscombe	Sustrans vol liaison ranger- Peter Durnan; SAGP	
Implementation of Salisbury Town Cycle Network (soon to be LCWIP)	Support delivery of network which aims to provide a sympathetically designed, high quality and well maintained	WC	Heather Blake Margaret Wilmot	Highways England	5 major schemes are in design: Minster St; Wilton Hill to Fugglestone; Park Walls to Quidhampton; Mill Road; and Bemerton 20mph zone. Longhedge to Old Sarum path

	network of cycling routes in Salisbury and where appropriate, provide links to national routes.				due to be constructed this year (subject to developer constructing their part of path). A number of cycle schemes on A36 have been put forward to HE designated funds.
Signage	Improve pedestrian and cycle signage to assist residents and visitors.	WC/SCC			COGS have contributed funding for signage previously: for signs north of Salisbury they seeking match funding from CATGs (Autumn 2019). Economic development team (Anna McBride) is looking at Wayfinding Implementation Plan.
Cycle stands	Increase cycle stand provision at all public buildings- GP surgeries, Community Halls, Churches, sports & fitness facilities, and workplaces. Increase provision at station.	WC		SWR	Further cycle parking planned at 'Bike Hub' Salisbury station– to be delivered in 2020.
EV charging points	Increase EV charging points for cars, taxis, bikes and mobility scooters. Incentivise EV taxis	WC			EV charging to be included in Station interchange plans.
Station Interchange and access improvements	Support better/safer access to railway station for pedestrians and cyclists and re-opening of northern entrance with links to bus services. Include tree and hedge planting in any new scheme.	WC/SWR	Heather Blake		WC working on initial designs and consulting with SWR, NR and bus companies. Bid submitted to SWR CCIF fund for partial funding.
<b>Influencing Strategic Planning to achieve better air quality</b>					
<b>Topic</b>	<b>Action</b>	<b>Lead organisation</b>	<b>Lead/link person</b>	<b>Partner(s)</b>	<b>Update including monitoring and funding</b>
WC Strategic Plans	Ensure Air Quality is adequately considered in all strategic plan development. Local Plan Spatial Plans especially Strategic Housing Salisbury Transport Plan	WC/SCC	Heather Blake	Salisbury central Area Framework. (CCAF)	WC is commissioning Atkins to start work on evidence base for LTP4. LTP4 will include a review of Cycling & Walking Strategy. Timetable not yet clear.

	Parking Strategy GI Strategy Cycling & Walking Strategies Tree Strategy				
Salisbury Local Cycling and Walking Implementation Plan (LCWIP)	Support production of LCWIP.	WC	Heather Blake		Draft Local Cycling & Walking Plan for Salisbury due to be produced later this year for consultation.
Green Infrastructure & Connectivity	Encourage production of Wiltshire GI strategy to influence planning. Provision of high quality, safe, walking and cycling routes, where possible off road.	WC. Neighbourhood Plan -potential policies	Nicola Lipscombe	Salisbury Area Greenspace Partnership (SAGP)	Mapping tool produced by SAGP available on website.
Planning for sustainable development	Comment on Development Proposals with regard to impact on AQ.- GI provision: walking and cycling links, cycle storage, minimum parking standards, car-share club, bus service. Introduce PPG on Sustainable development.	WC, SCC, Neighbourhood Plan??	Heather Blake Margaret Willmot Nicola Lipscombe	COGS, WfH, SAGP	
Pedestrianisation	Support increased pedestrianisation of core city centre streets	WC/CAF SCC/Neighbourhood Plan	Heather Blake	Neighbourhood Plan, CAF	Salisbury Transforming Accessibility project will consider traffic restrictions in the city centre. Project is currently in early stages of setting up (e.g. determining process of selecting schemes and stakeholder consultation strategy).
Greener buses	Support bus company to roll out electric buses and low emission vehicles.	WC. Salisbury Reds	Alex Chutter		Electric buses have been suggested to Highways England as potential scheme for HE designated funds.
Car- share Clubs	Support car club development through planning process	WCC, SCC	Heather Blake	Co-cars	HB has advised the highways development control team that car club vehicles would be necessary at Netherhampton and Wilton Hill developments. Unclear what will be secured





## Salisbury Air Quality Steering Group

### Overall objective/outcome of the group:

Noting that, in their motion on the 'Climate Emergency' on 17/06/2019, SCC Full Council resolved to work with partners to achieve "clean air" in Salisbury by 2022, the group's objective is to work together with the common goal of seeking to improve the air quality in Salisbury through behavioural, strategic and infrastructure change to ensure that the level of pollutants (nitrogen dioxide and particulates (PM10)) are in line with national air quality objectives and that this work supports the principles of sustainable development.

### Purpose of the group:

To oversee the development and implementation of an effective local Air Quality Action Plan for Salisbury.

### Terms of Reference:

- The Salisbury Air Quality Steering Group (the Group) will work together to ensure the development and implementation of the air quality action plan. Membership will comprise of officers of Wiltshire Council, community representatives and elected Councillors (see Membership below). The group will co-opt other members onto the group as and when considered necessary and appropriate.
- Governance arrangements for the Group will sit with Members of the Area Board – the Group itself will have no voting rights. The Group will make recommendations to the Area Board as and when decisions are required (including commissioning decisions) and will report the progress of its work to Members by means of updates at future Area Board meetings.
- The Group will use the air quality data from the current monitoring regime to provide an objective framework for monitoring and for guiding its actions and recommendations to those areas with greatest exceedence with regard to air quality objectives.
- The Group will focus activity within the city of Salisbury addressing the existing Air Quality Management Area and aligning with the Transport Strategy. However the Group accepts that this will not fetter activity elsewhere in the Board area if this achieves the overall objective of the Group.
- The Group will endeavour to work within and complement existing national and local policy frameworks such as the UK climate emergency, Wiltshire Air Quality Strategy, Local Transport Plan, Wiltshire Core Strategy, etc
- The Group will explore any funding opportunities and recommend any commissioning decisions to Members of the Area Board.

- In order to inform its action plan the Group will assess the work already completed or in progress across the city with regard to air quality.
- The Group will review master plans, strategic planning documents and planning applications which are considered to have air quality implications and may submit comments if agreed by members of the group.
- The group will establish a dialogue with community groups to understand existing concerns or perceptions regarding air quality and to explore a means of dealing with those concerns.
- The group will link with other steering groups across the County with a view to sharing good practice with respect to air quality management.

### Membership

Core membership:

- Area Board Wiltshire Councillor(s)
- City Council Councillor(s)

Community representatives from groups with an interest in sustainable transport and air quality. E.g. COGS, Co-Cars, Walking for Health, Salisbury Community Energy, Salisbury Greenspace Partnership. This list is not exhaustive and interested groups may apply to have a co-opted representative.

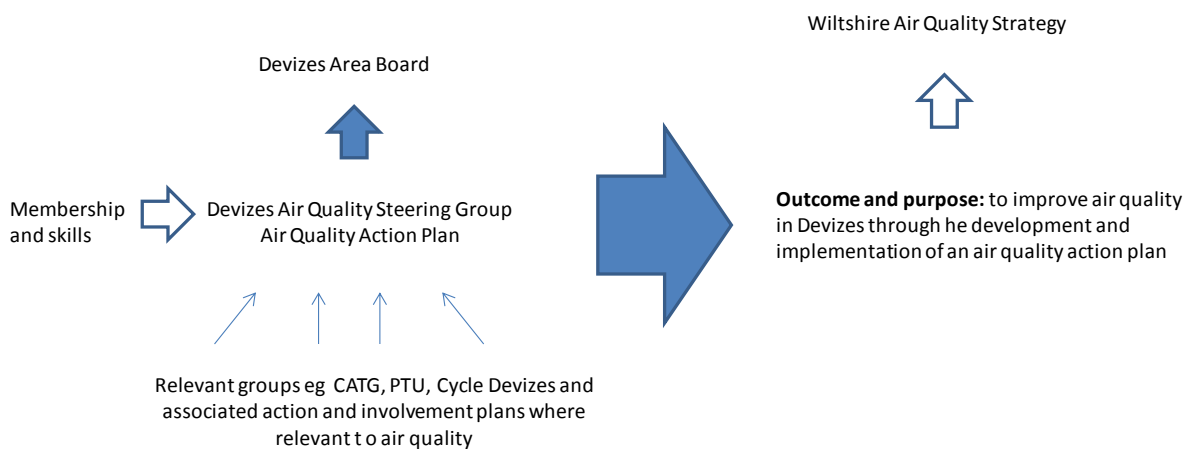
Representatives from the following Wiltshire Council Services:

- Public Protection Services
- Public Health
- Transport Planning
- Strategic Planning
- Development Control

Representatives from Salisbury City Council (Parks/Open Spaces)

Representative from Public Transport providers – e.g. Salisbury Reds.

### Operating model



**Frequency of meetings**

Bi-monthly

This page is intentionally left blank



# Salisbury's future mobility is electric & shared



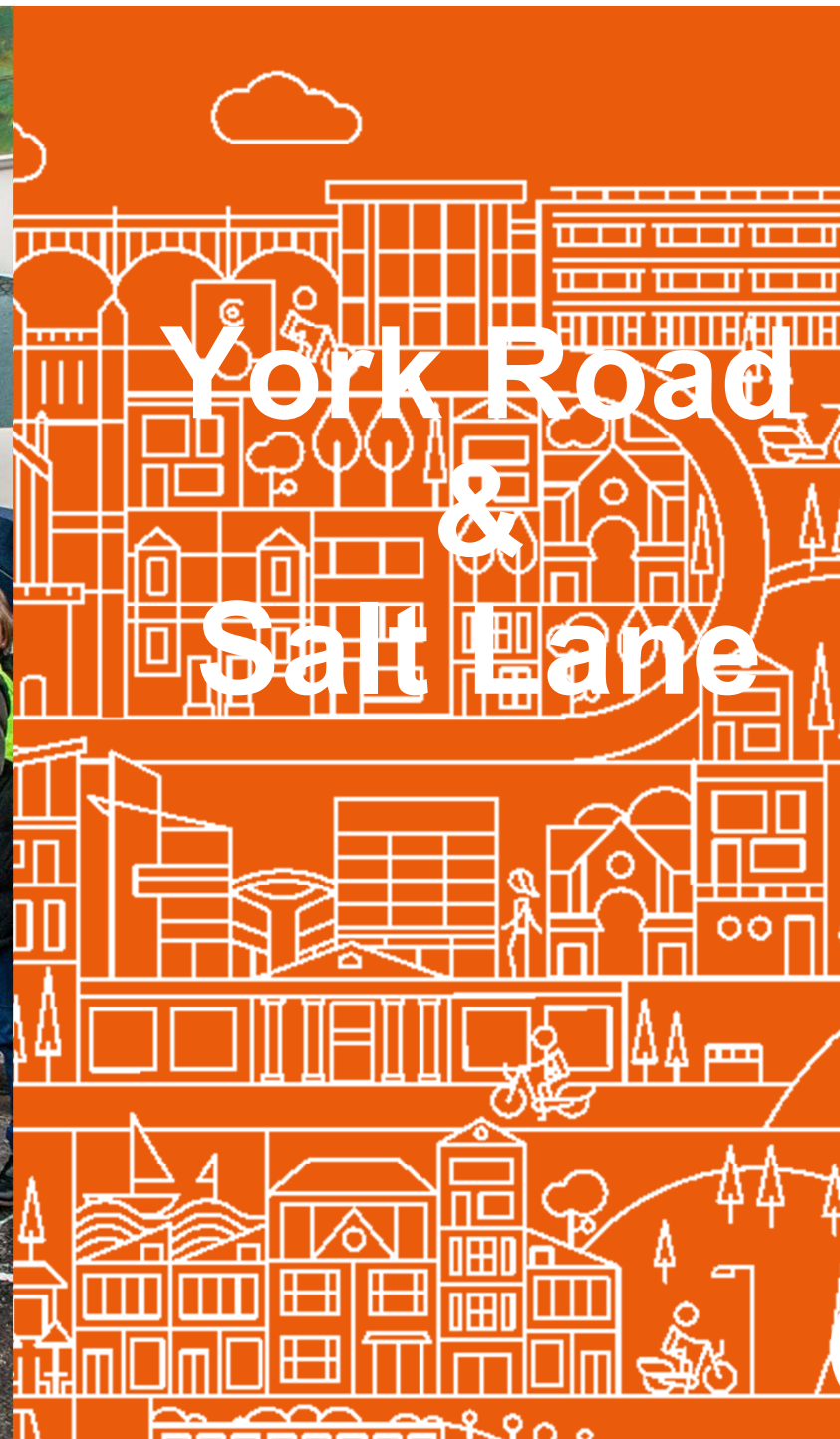
Benji Goehl

Operations Director Co-cars Ltd

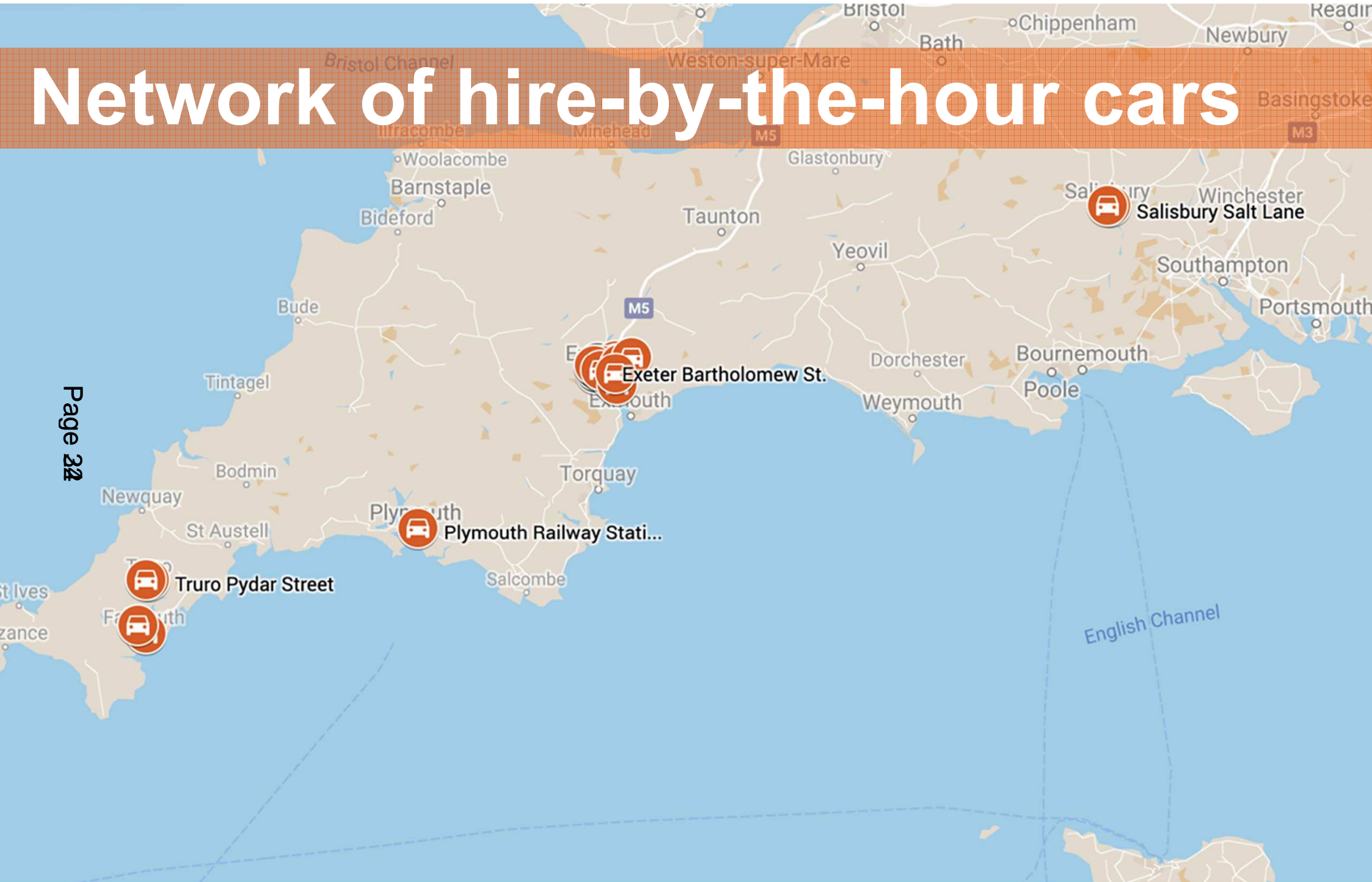
Page 20



2003



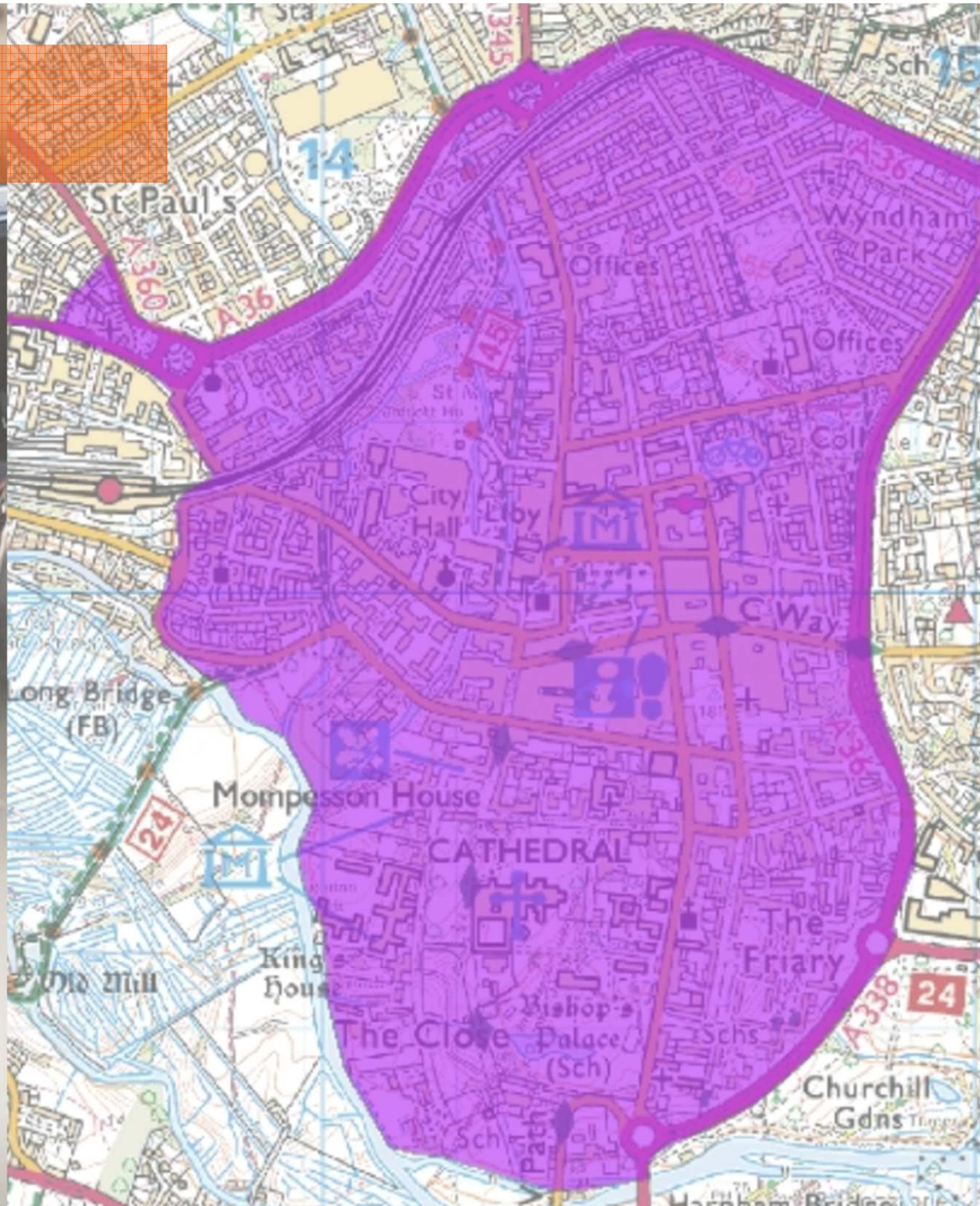
# Network of hire-by-the-hour cars







# We have a problem







Rent -vs- buy

Online -vs- bricks

Peak Stuff!

Sharing Economy

# Mobility as a Service (MaaS)





# TOTAL NUMBER OF BIKES

2016



17,354

2017



22,412

2018



24,871

## BIKE SHARE IS A TOOL TO RE-ENGAGE LAPSED CYCLISTS

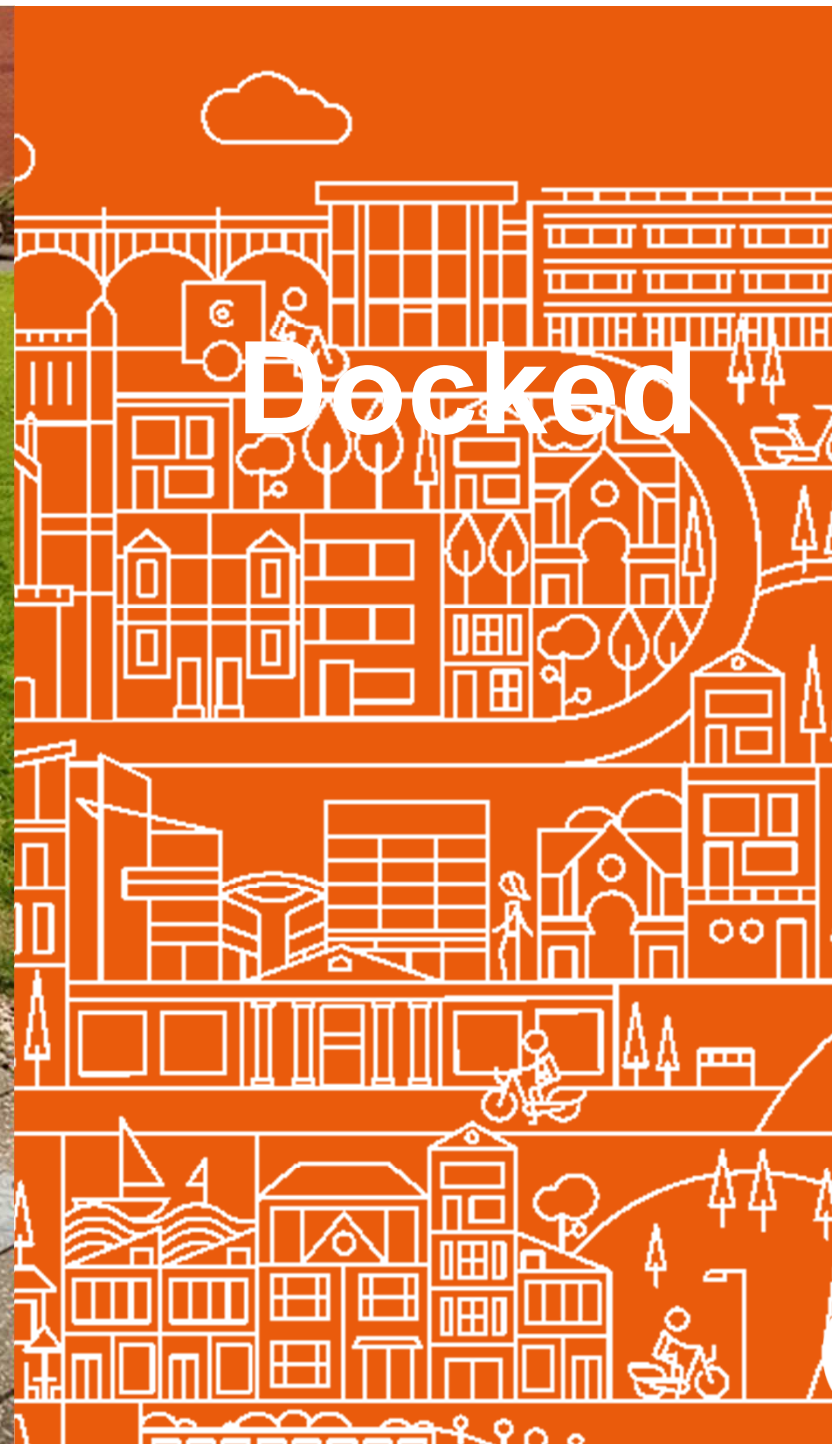


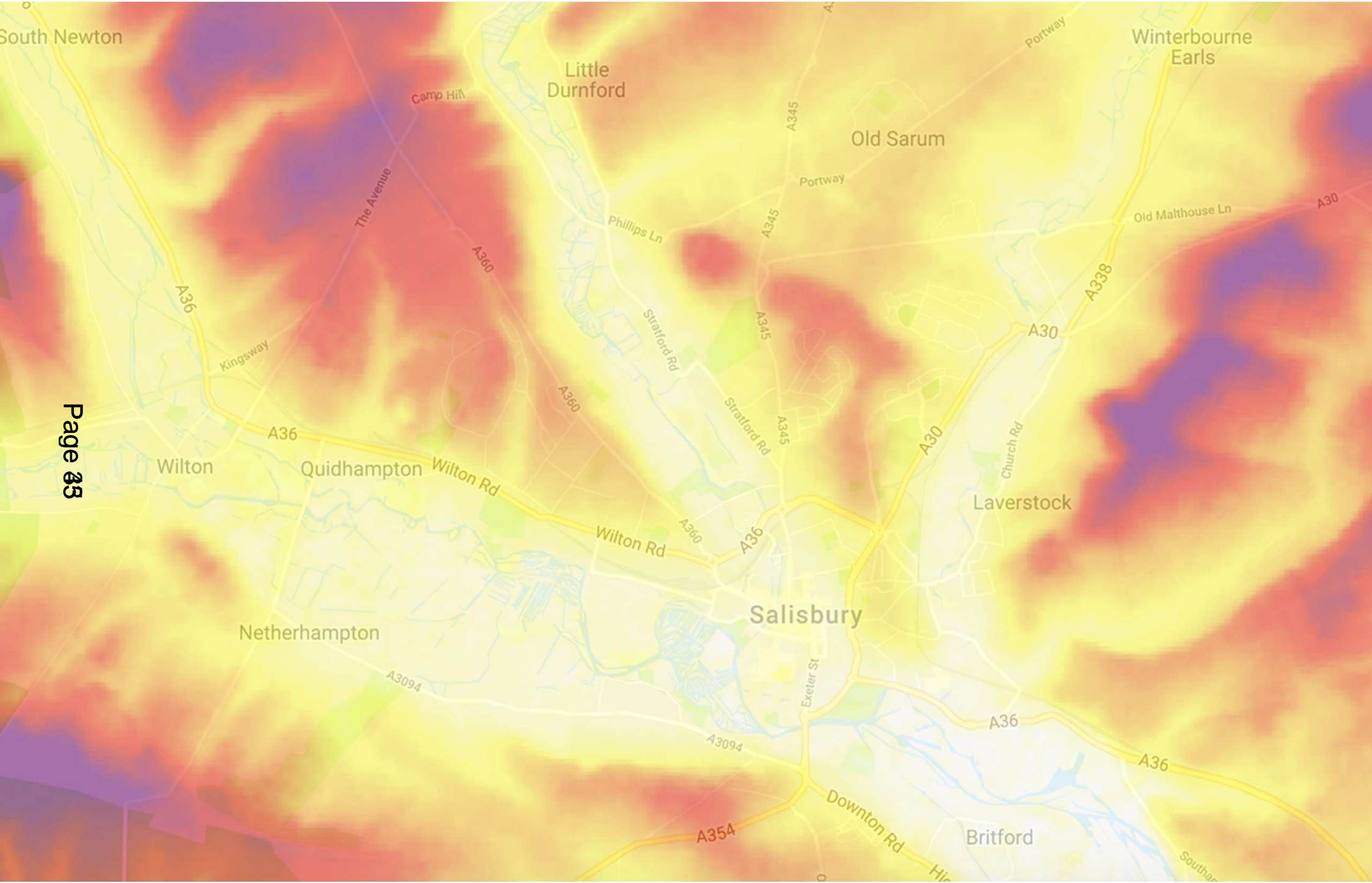
43%

HADN'T RIDDEN FOR  
AT LEAST A YEAR

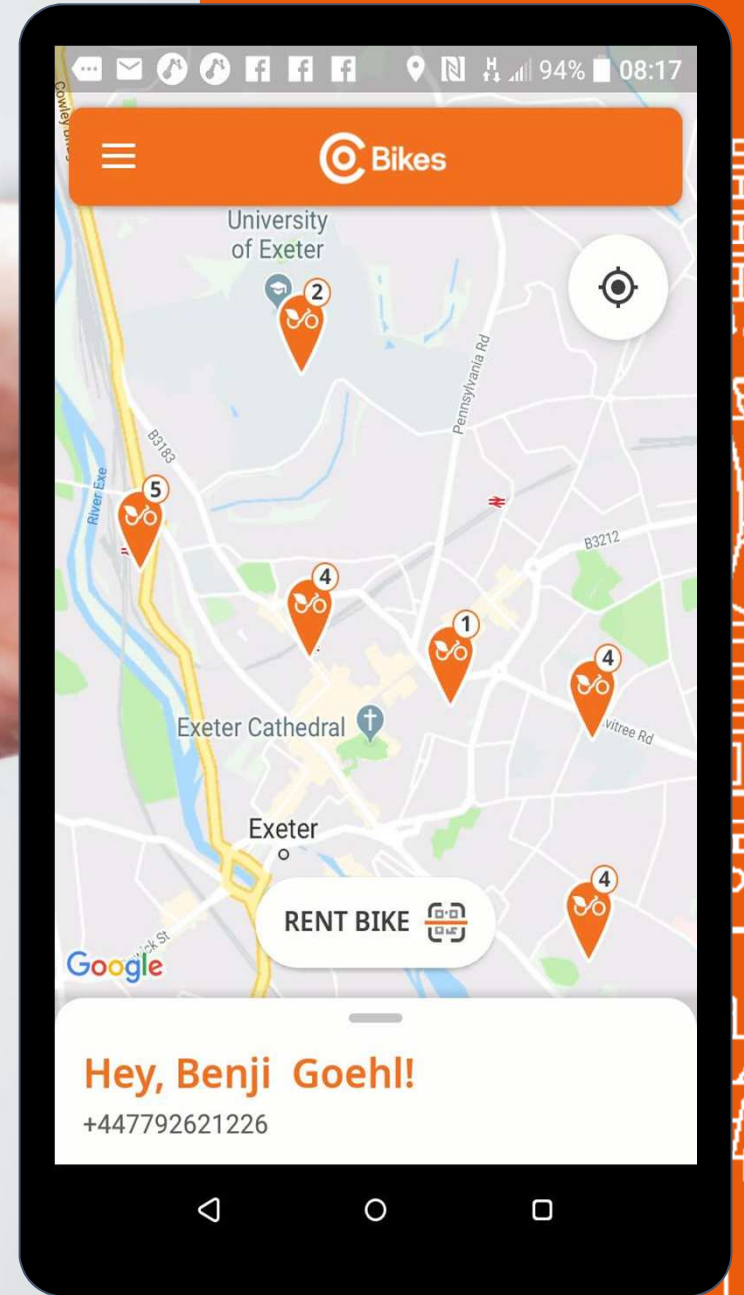


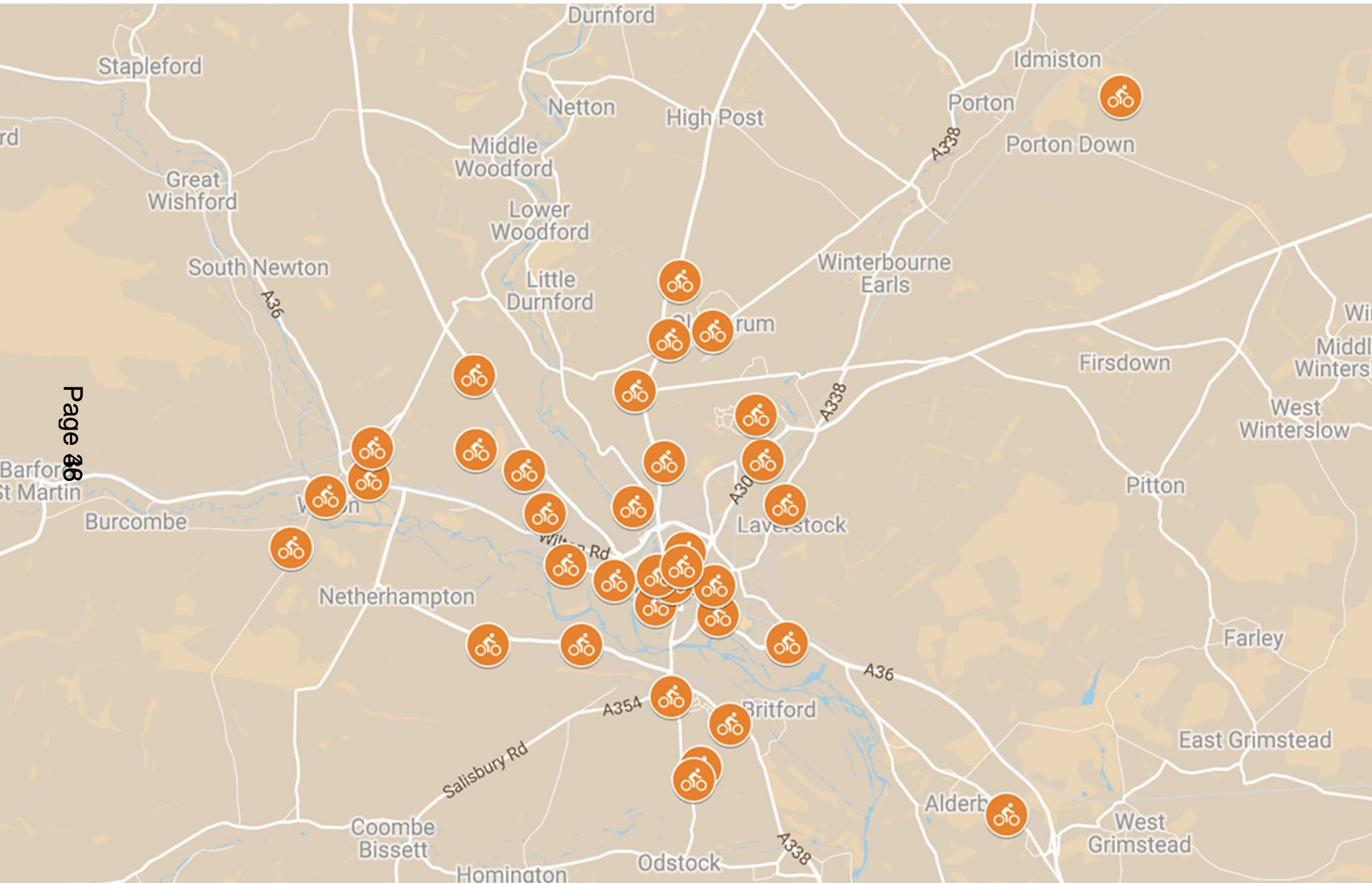








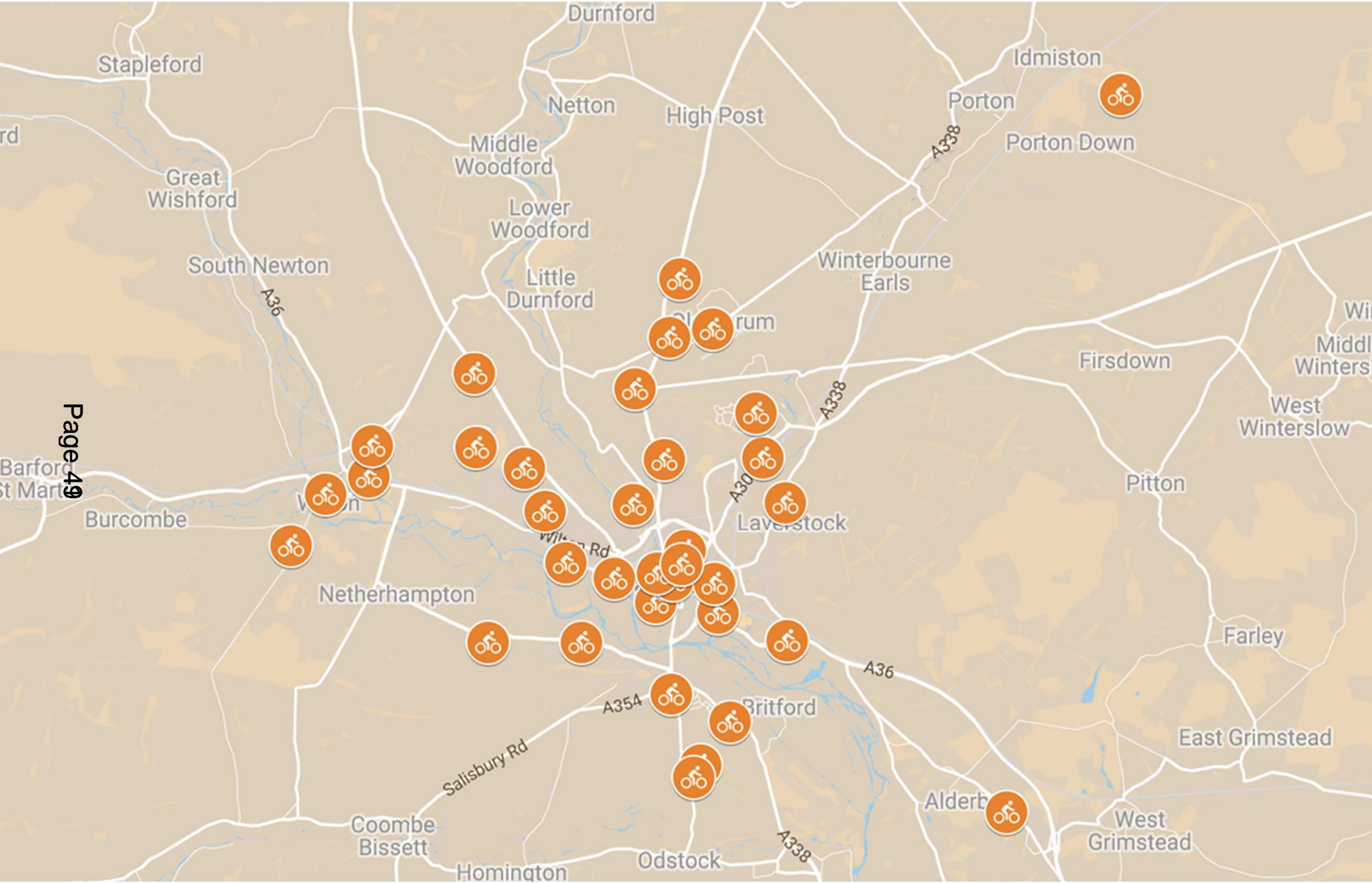














**@CoBikesElectric**

**benji@co-cars.co.uk**

Page 80



## Young Healthwatch volunteers wanted!

We're calling on the young people of Wiltshire to join our team to help make sure the views of children and young people are listened to.

We want to hear from children and young people aged 14-25 who have something to say about the health and social care services they use – and who want to help others get their voices heard.

Young Healthwatch Wiltshire is open to anyone who wants to make a difference to their community and has an interest in the rights and wellbeing of young people.

Stacey Sims, Healthwatch Wiltshire Manager, said: "We want everyone to get the best out of health and social care services and to make sure that those who run services put people at the heart of care.

"We're calling on the young people of Wiltshire to join our team to help make sure the views of children and young people are listened to."

### Why volunteer with us?

- Make a difference to your community
- Meet new people
- Boost your skills and knowledge
- Get training and support
- Add valuable experience to your CV
- Do as much or as little as you like!

### What can you do as a young volunteer?

**Storyteller** – create a blog or video about your experiences of health and care.

**Listener** – listen to the experiences of others.

**Young Ambassador** – spread the word of Healthwatch Wiltshire and empower others to speak out.



**Media Guru** – help create promotional materials and help us reach more young people on social media.

**Influencer** – come to our meetings and talk to us about what we should be working on.

### How else can you get involved?

- Follow us on social media:  
Facebook – **HealthwatchWiltshire**  
Twitter – **@HWWilts**  
Instagram – **healthwatchwiltshire** and **younghealthwatchwiltshire**
- Sign up to our news alerts to find out more about our work.
- Come and chat to us at events we're going to in your community.
- Invite us to your youth or community group to hear more about who we are and what we do.

For more information, visit our website.

This page is intentionally left blank

**October 2019**

## **The right healthcare, for you, with you, near you**

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

### **News**

#### **Update on three CCG merger**

The three Clinical Commissioning Groups of Bath and North East Somerset, Swindon and Wiltshire are moving forward with plans to become a single organisation after GPs in the region voted in favour of the merger proposal.

Following the GP vote, the Governing Bodies of the three CCGs agreed to the submission of an application to merge to NHS England and Improvement. This application was made by 30 September with a proposed merge date of 1 April 2020.

The next step is for NHS England and Improvement to consider the application, with a decision expected in October.

We will continue to provide you with updates on the process in the coming months.

---

## Governing Body meeting

Our next Governing Body meeting will be BaNES, Swindon and Wiltshire (BSW) Governing Bodies in common meeting on Wednesday 16 October 2019 at 5.00pm at Lacock Suite, Lackham House, Lacock SN15 2NY.

You can read the papers from previous meetings on our website  
[www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public](http://www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public)

---

## News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – [www.wiltshireccg.nhs.uk/news/news-archive](http://www.wiltshireccg.nhs.uk/news/news-archive).

---

Keep up to date with news and information from Wiltshire CCG on social media.



**NHS Wiltshire CCG**



**@NHSWiltshireCCG**

## **Wiltshire Council Information Item**

<b>Subject:</b>	<b>Your Local Area Priorities 2019</b>
<b>Web contact:</b>	<a href="https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=156838465703">https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=156838465703</a>

The needs of our local community are at the heart of what we do.

We want to make it easy for everyone in Wiltshire to participate and engage in their community and influence decisions that will affect their local areas.

Please help us to get a positive response so we can be sure we understand your views and those of your friends, families, clients and colleagues. Follow this link and complete the short survey.

<https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=156838465703>

The results from this survey will be used to help inform local priorities for the next 3 years through the Joint Strategic Needs Assessment and the Wiltshire Area Boards and will form the basis of Area Board based community events to take place in Spring 2020.

**Survey ends on 13th October.**

This page is intentionally left blank



**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

	Item	Update	Actions and recommendations	Who
	<b>Date of Meeting</b>	<b>9<sup>th</sup> October 2019</b>		
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Councillor Sven Hocking (SH) – Wiltshire Council – Chair Councillor John Farquhar (JF) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Patricia Podger (PP) – Elizabeth House Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum Lynne Davies (LD) – Salisbury City Council Graham Axtell (GX) – Wiltshire Council Marc Read (MR) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council Diane Ware (DW) – Wiltshire Council		
	Apologies:	Councillor John Walsh (JW) – Wiltshire Council Councillor Vic Bussereau (VB) – Laverstock, Ford & Old Sarum Parish Council David Bradley (DB) – Salisbury City Council		

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

2.	<b>Notes of last meeting</b>			
		<p>The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 4<sup>th</sup> July 2019.</p> <p>The Salisbury Area Board minutes can be found at:</p> <p><a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=12525&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=12525&amp;Ver=4</a></p>		
3.	<b>Financial Position</b>			
		Current financial position - £7142.39 still unallocated.		
4.	<b>Top 5 Priority Schemes</b>			
a)	<p>Issue No: <a href="#">6204</a></p> <p>Request for the introduction of measures to stop fly tipping from occurring in Gradidge Lane</p>	<p>A meeting with the representatives of the Trail Riders Fellowship to discuss Traffic Regulation Order (TRO) options for Gradidge Lane has been arranged for the 24/10/19.</p> <p>Councillor Hocking has discussed the matter with Peter White (Enforcement Manager, Wiltshire Council) who suggested that signs indicating Gradidge Lane is under surveillance for fly tipping activities are erected at either end of the road. Such signs have proven to be a reasonably successful deterrent.</p> <p>To enable such signs to be erected new sign posts would need to be provided at either end of Gradidge Lane. The estimated cost of these works is £300.</p>	That the Area Board approves the allocation of £300 to allow this work to be undertaken.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

b)	Footway outside of Prebendal House, Stratford Road, Salisbury.	<p>It is hoped that all legal issues concerning the land in front of Prebendal House will be fully resolved by November 2019. However, the current owners of Prebendal House have acknowledged that the land in front of Prebendal House is public highway and that Wiltshire Council have the right to be able to provide the desired footway.</p> <p>DW (Highways Principal Technical Officer, Wiltshire Council) has advised that the local Area Highway Offices were the leads on determining which footways were subject to maintenance works and that the issue should be discussed with the local Area Highway Engineer. In this instance that is GX, who has advised that he is prepared to put the construction of the footpath into the footway maintenance programme for 2020/2021 if the CATG agreed to fund the works to remove the existing foliage.</p> <p>A quote to remove the existing foliage in front of Prebendal House in advance of the construction of the new footpath has been obtained from Wessex Tree Care. The estimated cost of these works is £800.</p>	<p>That the Area Board approves the allocation of £800 to allow this work to be undertaken.</p> <p>The group expressed thanks to GX for agreeing to fund the provision of the footway.</p> <p>The group felt that the removal of the foliage should be undertaken as close as possible to the construction of the footpath and asked if a temporary footway surface could be provided if the foliage needed to be removed significantly in advance of the path being constructed. The provision of a temporary footway surface to be investigated.</p>	PS / GX
c)	Maintenance of Street Nameplates	<p><u>2018/2019 Works:</u> All works complete.</p> <p><u>2019/2020 Works:</u> Work has commenced on repainting street nameplates in Salisbury. To date 113 (of 144) street nameplates have been repainted. Works ongoing.</p> <p>A cost estimate for works to replace broken/missing signs has been prepared and submitted to the Salisbury Area Board for consideration. This matter is due to be considered in November 2019.</p>	That the Area Board notes the update.	PS / GX

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

Page 60	d)	Issue No: <a href="#">7134</a>  Provision of cycle route directional signage from Bishopdown to Old Sarum	The Southern Wiltshire CATG considered this issue at their meeting on the 25/09/19 and agreed (subject to ratification by the Southern Wiltshire Area Board) to allocate funding of £1,600 to cover the cost of providing the cycle signage in their community area.  With the existing funding allocated by the Salisbury Area Board and that COGS have offered the provision of these signs has been funded.  Detailed design work to be completed and works order issued.	That the Area Board notes the update.	PS
	e)	Issue No: <a href="#">7219</a>  Large vehicles damaging the corner of Chequers House, New Street	Design work to be undertaken and works order issued in October 2019.	That the Area Board notes the update.	PS
<b>5. Other Priority schemes</b>					
	a)	Issue No: <a href="#">6111</a>  Safety concern regarding cyclists exiting path adjacent to St. George's Church onto Buttercup Close	Works programmed to take place during week beginning 28/10/19.	That the Area Board notes the update.	PS
	b)	Issue No: <a href="#">7000</a>  Request for the introduction of motorcycle parking barriers in Brown Street Car Park	Design work completed and works order issued to Ringway in September 2019. Works provisionally programmed to take place during week beginning 18/11/19.	That the Area Board notes the update.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

c)	<p>Issue No: <a href="#">7070</a></p> <p>Damage being caused to Milford Mill Bridge by HGVs using Milford Mill Road</p>	<p>Local residents are pursuing the introduction of a Community Lorry Watch Scheme to address issues of vehicles contravening the existing 7.5t weight limit restriction covering Milford Mill Road and damaging the listed bridge.</p> <p>The cost of supplying and erecting signs indicating a lorry watch scheme operates in the area is £65 per sign, on the basis that they can be erected on existing items of street furniture. A minimum of four signs would be required, two at each end of Milford Mill Road.</p>	<p>That the Area Board approves the allocation of £260 to allow this work to be undertaken.</p>	PS
d)	<p>Issue No: <a href="#">7175</a></p> <p>Speeding vehicles in Netherhampton Road</p>	<p>Traffic survey equipment was deployed in July 2019 but unfortunately got damaged so no data was recorded. Surveys to be redone. Results of surveys expected by the end of October 2019.</p>	<p>That the Area Board notes the update.</p>	PS
e)	<p>Issue No: <a href="#">7252</a></p> <p>Request for improved visibility at the pedestrian crossing point between the Petersfinger Park and Ride site and Tesco's.</p>	<p>Councillor Hocking has met with the Chair of Clarendon Park Parish Council who agreed that the Parish Council will provide a financial contribution to the proposed Salisbury City Council works.</p> <p>The extent of the required works is to be finalised and it is expected that the works will be completed by the end of October 2019.</p>	<p>That the Area Board notes the update.</p>	SH
f)	<p>Issue No: <a href="#">7293</a></p> <p>Speeding vehicles in St. Gregory's Avenue</p>	<p>Traffic survey ordered. Results expected by the end of October 2019.</p>	<p>That the Area Board notes the update.</p>	PS

**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

<p>g)</p>	<p>Amendments to Replacement Bus Shelters</p>	<p>Following the CATG project to replace five bus shelters in Salisbury that had reached the end of their service life the Salisbury Area Board has received a small number of complaints about the effectiveness of the shelters in keeping people waiting under them dry. The CATG have been asked by the Salisbury Area Board to consider funding works to amend the design of the shelters.</p> <p>Given the style of the shelters installed there are limited options to amend their design. However, one option that exists is to reduce the height of the air gap at the top of the shelters. This gap is provided to aid the structural stability of the shelters but could be decreased by about half without unduly impacting their stability. The estimated cost of these would be £1,200 per shelter (£6,000 for all five shelters).</p>	<p>The group felt that reducing the height of the air gap would only be of limited benefit in preventing rain coming into the shelters and that replacing the polycarbonate glazing panels at all five of the shelters was excessive.</p> <p>The group felt that additional ways of reducing the size of the air gap should be investigated and that a budget of up to £2,000 be allocated to allow measures to be introduced.</p> <p>That the Area Board approves the allocation of £260 to allow this work to be undertaken.</p>	<p>PS</p>
-----------	---	--	--	-----------

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

6.	<b>New Requests / Issues</b>			
a)	<p>Issue No: 12-19-1</p> <p>Request for small animals warning sign in Lower Bemerton</p>	<p>In June 2019 the Department for Transport (DfT) released a new <a href="#">sign</a> that can be erected to alert motorists to small wildlife in the road. A request has been received to erect this type of sign on either side of the Lower Bemerton 'S' bend to address anecdotal reports of hedgehogs being hit by vehicles.</p> <p>Wiltshire Council's position is that none of these signs will be erected until the council has adopted a working practice outlining the criteria for their provision.</p> <p>It should also be noted that in addition to the above the erection of these signs also requires authorisation from the DfT.</p>	<p>The group noted the council's position in respect of this matter and asked that the originator of this issue be informed accordingly.</p> <p>The group asked that this matter not be brought back to the group until the council's working practice concerning the use of these signs was in place.</p> <p>That the Area Board notes the update.</p>	PS
b)	Waiting Restriction Requests	<p>To consider the requests for new or amended waiting restrictions received during 2018 in line with Wiltshire Council's waiting restriction process.</p> <p>A summary of the requests received together with officer comments is attached as <b>Appendix 1</b>.</p> <p>JF asked if the 2019 waiting restriction requests received by Salisbury City Council could be considered at the same time. PS stated that if any approved requests were passed to him by the 06/01/20 he would be able to include the 2019 requests.</p>	The group asked that design work on the approved requests be undertaken and that a cost estimate to undertake the works be brought to the next meeting of the group.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

7.	<b>Closed Items</b>			
a)	Issue No: <a href="#">5556</a>  Request for improved signage of the existing cycle contraflow in Rollestone Street (from its junction with Winchester Street to the access road to the rear of the Three Swans Surgery).	Works undertaken in August 2019. All works are complete and the issue has been closed.	That the Area Board notes the update.	PS
b)	Issue Nos: <a href="#">6781</a> & <a href="#">6852</a>  Installation of bus shelter on Devizes Road near its junction with Heath Road	The bus shelter was installed on the 5 <sup>th</sup> September 2019. All works are complete and the issues have been closed.	That the Area Board notes the update.	PS
c)	Issue No: <a href="#">7079</a>  Speeding vehicles in Friary Lane	Traffic surveys were undertaken in Friary Lane between 04/06/2019 to 10/06/2019. The results of survey were below the threshold for further action to be considered and the issue has been closed.	That the Area Board notes the update.	PS
d)	Issue No: <a href="#">7136</a>  Speeding vehicles in Old Blandford Road	Traffic surveys were undertaken in Old Blandford Road between 04/06/2019 to 10/06/2019. The results of survey indicated that the area met the criteria for a Community Speed Watch scheme to be considered. The originator of the issues was advised to contact the Police if they wished to pursue the introduction of a scheme. Additionally Salisbury City Council have added this location to Speed Indicator Device (SID) deployment programme. This issue has been closed.	That the Area Board notes the update.	PS



## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

8.	<b>Other Items</b>			
a)	Highway Maintenance Update	<p>GX advised that:</p> <ul style="list-style-type: none"> <li>The reactive carriageway patching in Castle Street in the vicinity of the Railway Bridge was due to take place on 11/10/19.</li> <li>The carriageway resurfacing in Stephenson Road and Telford Road was due to commence at the end of October and take place over 6-8 weekends to minimise disruption to businesses in Churchfields.</li> </ul> <p>GX advised that he was awaiting programme dates for other planned maintenance works.</p>	That the Area Board notes the update.	GX
b)	Highway Maintenance Update	<p>DW gave a presentation outlining the draft programme of carriageway maintenance works in the Salisbury Community Area for the period 2020-2025. A copy of the draft programme is attached as <b>Appendix 2</b>.</p> <p>Following the presentation there was a discussion amongst the group about the draft programme during which the following comments were made:</p> <ul style="list-style-type: none"> <li>SH commented that he felt that greater emphasis and funding should be directed towards roads in the city centre that required improvement. He felt that improvements in the city centre were not only required but would complement the work that many agencies are undertaking to make the city centre a more attractive place for residents and visitors alike.</li> </ul>	A special meeting of the CATG be held in early December 2019 to consider the revised maintenance programme for 2020/2021 financial year.	PS

**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

Page 66

- SH commented that he felt that greater emphasis needed to be given to repairing footways in the city centre which, in certain locations such as Milford Street, he considered to be in quite poor condition. Members of the group expressed support for improving footway surfaces in the centre.
- DW highlighted the proposed large spend on Downton Road during the 2020/2021 financial year and acknowledged the case for doing other works in the city centre instead.
- SH commented that he felt the surfacing issues in Downton Road were manageable and that the proposed scheme for this road in the 2020/2021 financial year should be slipped in favour of undertaking improvements in Salisbury City Centre.
- DW reminded members of the group that the proposed programme of works was only draft at this stage. DW stated that if members of the group had other locations that they felt need to be considered for work they could submit details of them to herself or GX and they would consider them in reviewing the draft programme.
- SH asked if the group could see and approve a revised programme for the 2020/2021 financial year. DW commented that if the group wished to do so approval will be need by mid December 2019 in advance of next year's programme being finalised with the council's contractors.
- SH suggested that a special meeting of the CATG be held in early December 2019 to consider the revised maintenance programme.

**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

		<ul style="list-style-type: none"> <li>JF commented that he felt that the concrete paving slabs currently being used for repairs in the city centre were more slippery than before and that this issue needed to be addressed. PS commented that the slabs being used would meet the required British standards and it would be unlikely that they are more slippery. PS advised that any locations causing concerns should be submitted via the MyWiltshire App where they will be investigated</li> </ul>		
9.	<b>Date of Next Meeting:</b>	18 <sup>th</sup> February 2020		

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £3782.39 in the CATG allocation available for the 2019/2020 financial year.

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

There are no specific safeguarding implications related to this report.

**Salisbury Community Area Waiting Restriction Requests**

Year Received	Location	Request	Supported by SCC	SCC Priority	Comments
69 Page 2018	Hollows Close	Reposition existing No Waiting At Any Time restrictions in the visibility splay at the junction of Hollows Close and Harnham Road	Yes	1	Considered by the Salisbury CATG in February 2019. The group felt that as the issue to be addressed was already legally enforceable that the expenditure to reposition the double yellow lines at the rear of the visibility splay could not be justified and that this change should occur when the waiting restrictions at this location next needed to be repainted. No further action.
	Park Street	Removal of a residents parking bay in front of a recently installed dropped kerb	Yes	2	
	Queensbury Road	Introduction of No Waiting At Any Time restrictions at the junction of Queensbury Road and Radnor Road	Yes	3	
	Highbury Avenue	Introduction of No Waiting At Any Time restrictions to improve visibility when egressing a private driveway	Yes	4	The dropped kerb in question already has a driveway protection (white bar) marking laid in front of it to aid access/egress. The requestor has asked for this to be replaced with No Waiting At Any Time restrictions over a greater distance than the existing driveway protection marking. The driveway protection marking is the appropriate marking to use at this location. The existing marking extends between the two tapered kerbs (that define the width of the dropped kerb) in accordance with council practice. If the requestor feels that they need improved visibility when egressing their driveway then the onus would be on them to widen their access. No further action.
	Wilton Road	Introduction of a yellow box marking	Yes	5	Wilton Road forms part of the trunk road network which Highways England (HE) are responsible for managing. As any requests for waiting restrictions need to be made to HE. The requestor was advised of this in February 2019.
	Wordsworth Road	Removal of a residents parking bay in front of a recently installed dropped kerb	Yes	N/A	

<b>2018</b>	Fairview Road	Request enforcement of existing No Waiting At Any Time restrictions	No	N/A	Wiltshire Council Parking Services Team were made aware of this request in January 2019 and have been undertaking enforcement activities as necessary to address the issue.
	Wilman Way	Introduction of No Waiting At Any Time restrictions	No	N/A	Not supported by Salisbury City Council so cannot be progressed further.

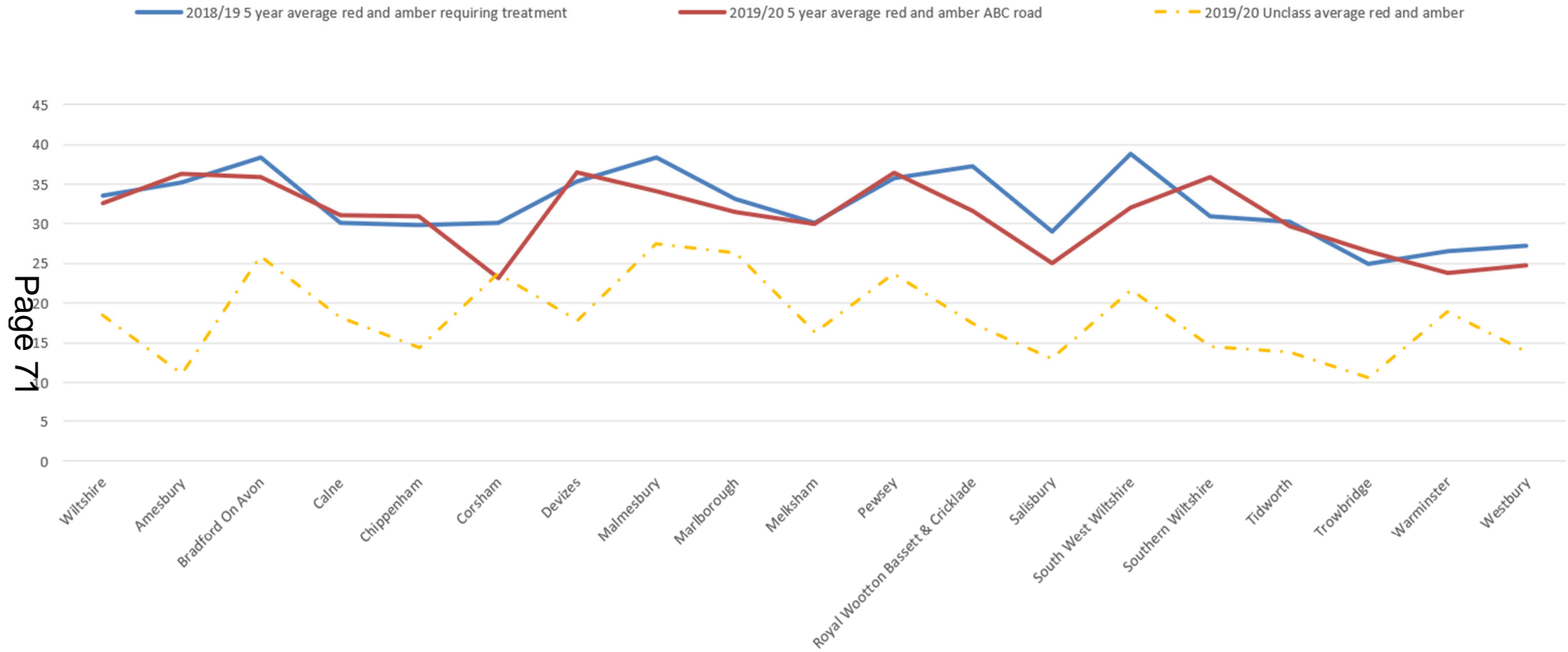
CURRENT CONDITION BY AREA BOARD

TOTAL % OF THE ADOPTED NETWORK REQUIRING MAINTENANCE

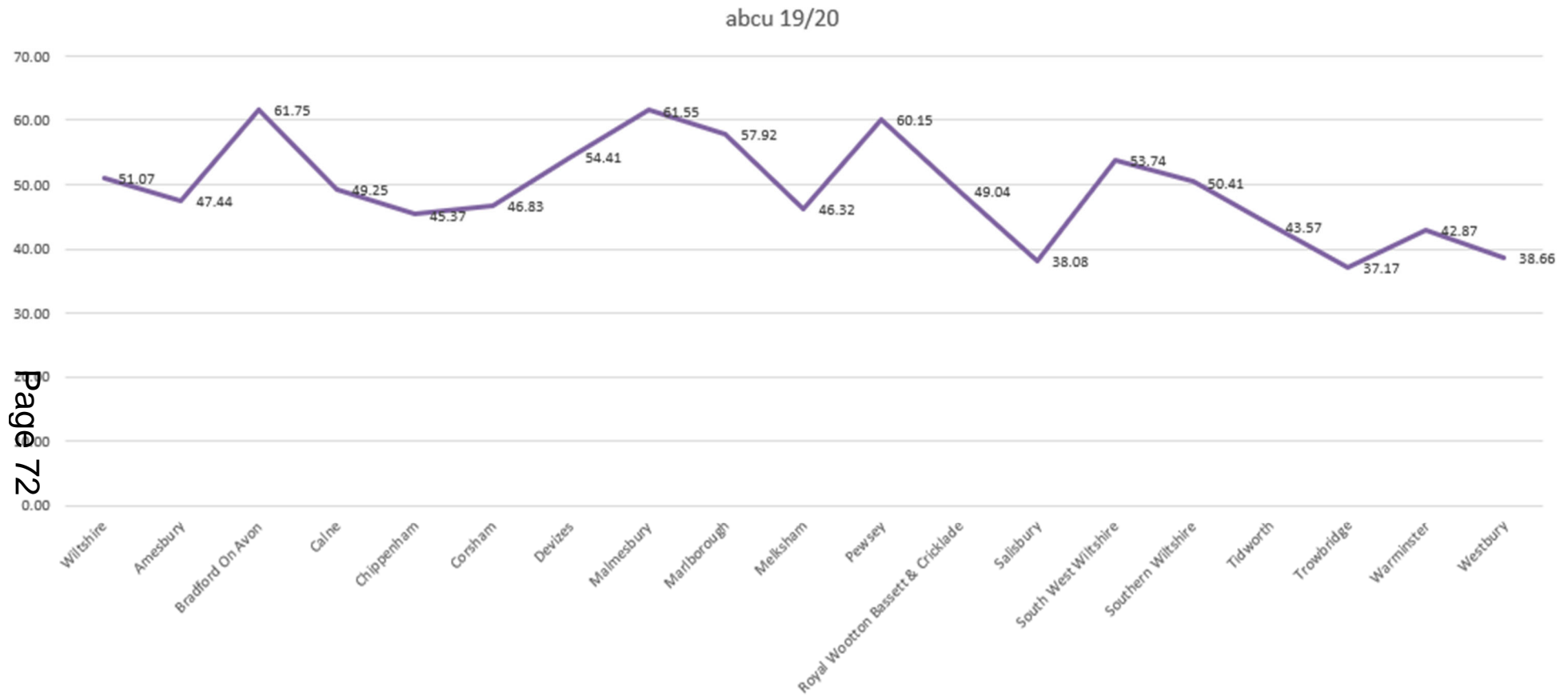
Blue = 2018/2019 5 year average requiring treatment

Red = 2019/2020 5 year average requiring treatment

Yellow= Full network Unclassified network (one years coverage)



All surveyed network combined



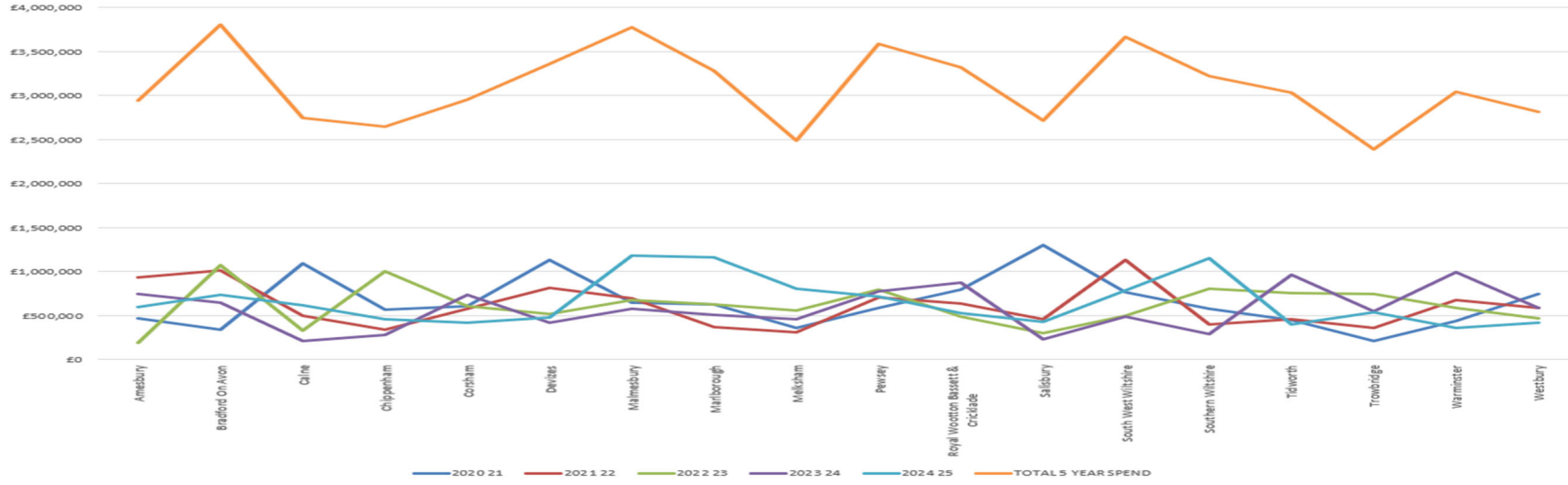
A 5 year average is used to monitor the condition of the network due to the surveying regime of undertaking a 50% network length

The 5 year allocation of funds to carry out major maintenance in SALISBURY has decreased from £2,728,083 to £2,717,041 a reduction of £11,042 (Budgets dependant)

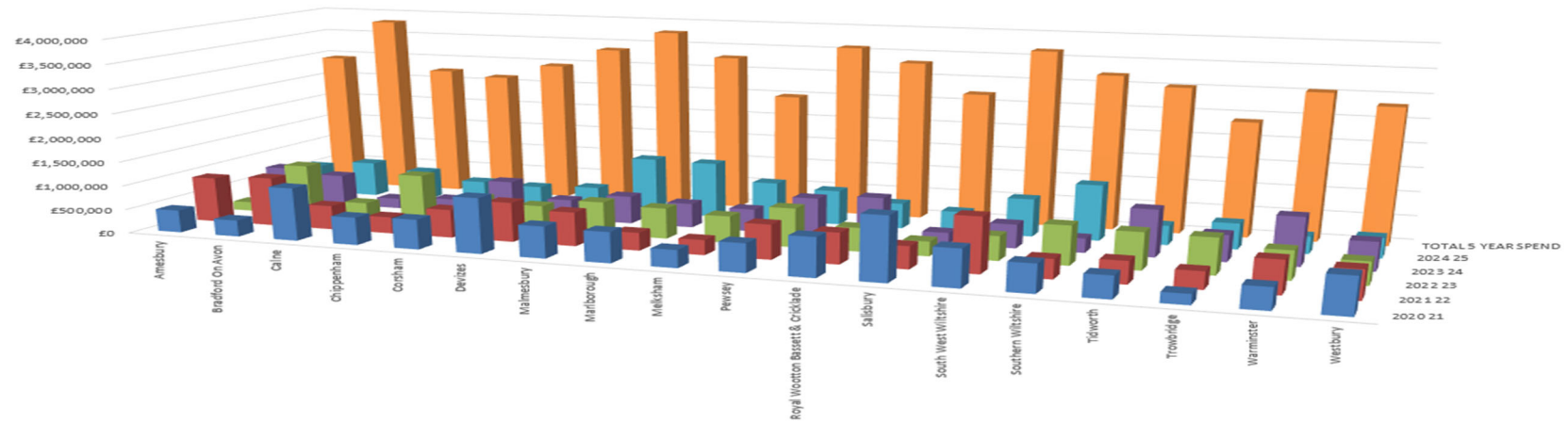
The budget has been allocated in accordance with the need for maintenance in each area board, spend will vary in each board area where substantial interventions are required.



5 year spend



5 year spend



Spend profile

	Amesbury	Bradford On Avon	Calne	Chippenham	Corsham	Devizes	Malmesbury	Marlborough	Melksham	Pewsey
2019/20	£939,854	£372,664	£756,486	£402,841	£369,374	£427,307	£1,021,460	£710,000	£1,121,644	£179,614
2020/21	£464,617	£338,694	£338,694	£569,240	£611,695	£1,135,203	£648,794	£626,032	£360,881	£586,336
2021/22	£936,905	£1,011,484	£1,011,484	£342,066	£580,406	£812,893	£696,000	£364,490	£307,395	£709,027
2022/23	£188,128	£1,070,833	£1,070,833	£1,008,116	£610,000	£516,847	£680,000	£631,845	£553,138	£800,000
2023/24	£750,000	£650,000	£650,000	£275,850	£740,000	£419,866	£576,628	£503,251	£463,214	£780,000
2024 25 adjusted for profile	£600,400	£736,600	£736,600	£455,200	£416,900	£474,200	£1,179,700	£1,159,000	£808,300	£717,300
total 2019 - 2024	£3,279,504	£3,443,675	£2,890,000	£2,598,113	£2,911,475	£3,312,116	£3,622,882	£2,835,618	£2,806,272	£3,054,977
total 2020 - 2025	£2,940,050	£3,807,611	£2,745,614	£2,650,472	£2,959,001	£3,359,009	£3,781,122	£3,284,618	£2,492,928	£3,592,663

	Royal Wootton Bassett & Cricklade	Salisbury	South West Wiltshire	Southern Wiltshire	Tidworth	Trowbridge	Warminster	Westbury	total
2019/20	£865,485	£438,642	£759,052	£888,085	£107,343	£230,865	£166,518	£430,377	£10,187,611
2020/21	£798,401	£1,277,800	£763,473	£576,393	£450,030	£330,600	£439,452	£744,367	£11,714,645
2021/22	£636,729	£460,925	£1,127,228	£397,967	£455,528	£355,284	£671,490	£591,023	£10,954,582
2022/23	£487,199	£300,000	£500,168	£800,424	£758,019	£741,906	£587,426	£471,546	£11,039,087
2023/24	£870,432	£230,716	£490,954	£292,659	£965,347	£544,000	£990,772	£590,000	£10,343,332
2024 25 adjusted for profile	£525,900	£427,600	£782,800	£1,153,500	£401,400	£534,500	£356,900	£420,700	£11,763,000
total 2019 - 2024	£3,658,246	£2,728,083	£3,640,875	£2,955,528	£2,736,267	£2,082,655	£2,855,658	£2,827,313	£54,239,257
total 2020 - 2025	£3,318,661	£2,697,041	£3,664,623	£3,220,943	£3,030,324	£2,506,290	£3,046,040	£2,817,636	£55,814,646

The current spend profile has been as closely matched to the needs graph some area boards such as Trowbridge have not had their full year 5 commitment, the spend profile and schemes will be reviewed annually. As we move closer to the works and develop the programme there may be a shift of funds / works .

The following pages detail the schemes that have been considered in the 5year plan,

Road number	lifecycle number	General description	Description from	Description to	Treatment	Length	Year
A338	SALI_20_0001	DOWNTON ROAD (BRITFORD RD)	COOMBE ROAD	LOWER ROAD	SURFACING	1100	2020/21
C287	SALI_20_0002	SD0474 - C287 OLD CASTLE ROAD, SALISBURY			SURFACING	350	2020/21
UC	SALI_20_0004	PINEWOOD WAY/CEDAR CLOSE, SALISBURY			SURFACING		2020/21
UC	SALI_20_0005	MIDDLETON ROAD, SALISBURY			SURFACING		2020/21
UC	SALI_20_0006	HARCOURT TERRACE, SALISBURY			SURFACING		2020/21
C368	SALI_24_0009	CHERRY ORCHARD LANE SALISBURY	A36 WILTON ROAD	LOWER ROAD	SURFACING	285	2020/21
UC152924/1	SALI_21_0004	ACCESS ROAD DOLPHIN INDUSTRIAL ESTATE	A36	END OF ADOPTION	SURFACING	193	2020/21
	SALI_20_0010	WATERS ROAD SALISBURY	STRATFORD RD	CASTLE RD	SURFACING	390	

A354	SALI_21_0001	SD0425 - A354 COOMBE ROAD FM ROUNDABOUT ODSTOCK RD TO ANDREWS WAY	ROUNDABOUT ODSTOCK ROAD	ANDREWS WAY	SURFACING?	415	2021/22
A354	SALI_21_0002	SD0424 - A354 COOMBE RD FM INTERCHANGE TO ROUNDABOUT ODSTOCK ROAD	LAST LOOP	ROUNDABOUT ODSTOCK ROAD	SURFACING?	150	2021/22
UC132905	SALI_21_0003	FARADAY ROAD, CHURCHFIELDS	CHURCHFIELDS ROAD	END	GROUTED ASPHALT	500	2021/22
UC	SALI_21_0005	ST FRANCIS ROAD, SALISBURY (CARRIAGEWAY REPAIRS)			CARRIAGEWAY REPAIRS	58	2021/22
UC	SALI_21_0006	LONGLAND, OFF WILTON ROAD, SALISBURY			SURFACING	167	2021/22
UC	SALI_21_0007	HEDLEY DAVIS COURT, SALISBURY			SURFACING	88	2021/22
UC	SALI_21_0009	BLUE BOAR ROW, SALISBURY			SURFACING	125	2021/22
UC	SALI_21_0010	PENNYFARTHING STREET SALISBURY	MILFORD STREET	WINCHESTER STREET	REQUIRES REVIEW	110	2021/22
UC	SALI_21_0011	NEW CANAL, SALISBURY			SURFACING		2021/22
UC	SALI_22_0003	ROMER ROAD, HARNHAM			TBC		2021/22

C56	SALI_22_0001	PHILIPS LANE/GRADIDGE LANE, SALISBURY			SURFACE TREATMENT		2022/23
UC132905	SALI_22_0002	SMEATON ROAD, CHURCHFIELDS	CHURCHFIELDS ROAD	END	GROUTED ASPHALT	500	2022/23
A30	SALI_22_0004	LONDON ROAD INC HAMPTON PARK ROUNDABOUT AND ST THOMAS ROUNDABOUT	PEARCE WAY	THREE MILE HILL	REQUIRES REVIEW	646	2022/23

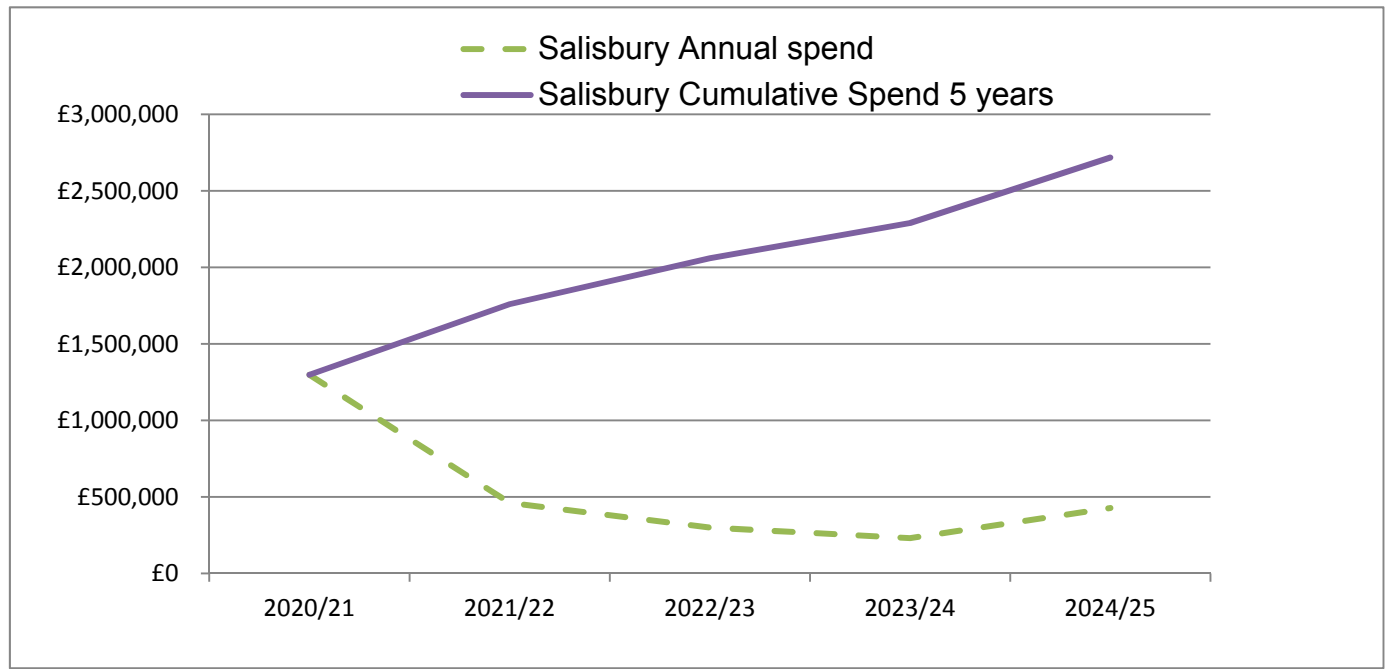
UC	SALI_23_0001	ST EDMUNDS CHURCH STREET, SALISBURY (CARRIAGEWAY REPAIRS)			CARRIAGEWAY REPAIRS	226	2023/24
UC	SALI_23_0002	HIGHBURY AVENUE, SALISBURY (CARRIAGEWAY REPAIRS)			CARRIAGEWAY REPAIRS	414	2023/24
UC	SALI_23_0003	NORFOLK ROAD, SALISBURY			SURFACING	213	2023/24
UC	SALI_23_0005	HADRIANS CLOSE, SALISBURY			SURFACING	70	2023/24
UC	SALI_23_0006	ASHFIELD ROAD, SALISBURY			SURFACING	260	2023/24
UC	SALI_20_0007	HAMILTON ROAD	MARLBOROUGH ROAD	TO CASTLE STREET	REQUIRES REVIEW	216	2023/24
UC	SALI_20_0008	MARLBOROUGH ROAD	WYNDHAM ROAD	END	REQUIRES REVIEW	166	2023/24
UC	SALI_20_0009	WOODSTOCK ROAD	MARLBOROUGH ROAD	END	REQUIRES REVIEW	170	2023/24
	SALI_24_0001	DEVIZES ROAD SALISBURY	TBC	TBC	REQUIRES REVIEW		2024/25
U/C	SALI_24_0002	SIDNEY STREET SALISBURY	YORK ROAD	SOUTH TO END	REQUIRES REVIEW		2024/25
U/C	SALI_24_0003	CENTURION CLOSE SALISBURY			REQUIRES REVIEW		2024/25
U/C	SALI_24_0004	HERBERT ROAD SALISBURY	ST MICHAELS HILL	QUEEN ALEXANDRA ROAD	REQUIRES REVIEW		2024/25
U/C	SALI_24_0005	WESTERN WAY	PEMBROKE ROAD	STANLEY LITTLE ROAD	REQUIRES REVIEW		2024/25
U/C	SALI_24_0006	THE VALLEY	ST MICHAELS ROAD	OLIVIER CLOSE	REQUIRES REVIEW		2024/25
U/C	SALI_24_0007	ALEXANDRA CLOSE	ROMAN ROAD	END	REQUIRES REVIEW		2024/25

U/C	SALI_24_0008	BEATRICE ROAD	CASTLE ROAD	BALMORAL ROAD	REQUIRES REVIEW		2024/25
-----	--------------	---------------	-------------	---------------	-----------------	--	---------

U/C	REQUIRES REVIEW	DENISON RISE	BISHOPDOWN ROAD	BARRINGTON ROAD	REQUIRES REVIEW		FF
C371	REQUIRES REVIEW	RAMPART ROAD	KELSEY HILL	MILFORD HILL	REQUIRES REVIEW		FF
U/C	REQUIRES REVIEW	CHICHESTER CLOSE	BURFORD AVENUE	END	REQUIRES REVIEW		FF
U/C	REQUIRES REVIEW	OLD HARNHAM ROAD	NEW HARNHAM ROAD	AYLESWADE ROAD	REQUIRES REVIEW		FF
U/C	REQUIRES REVIEW	BRITFORD LANE WEST	NEW BRIDGE ROAD	END	REQUIRES REVIEW		FF

Page 77

	Salisbury Annual spend	Salisbury Cumulative Spend 5 years
2020/21	£1,277,800	£1,277,800
2021/22	£460,925	£1,738,725
2022/23	£300,000	£2,038,725
2023/24	£230,716	£2,269,441
2024 25 adjusted for profile	£427,600	£2,697,041
total	£2,697,041	



This page is intentionally left blank

**Report to:** Salisbury Area Board  
**Date of meeting:** 4<sup>th</sup> November 2019  
**Title of report:** Salisbury Area Grant Report

**Purpose of the Report:**

- To provide detail of the grant applications made to the Salisbury Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

**Area Board current financial position**

	<b>Community Area Grants</b>	<b>Young People</b>	<b>Health and Wellbeing</b>
<b>Opening balance 2019/20</b>	£73,150.67	£29,047.33	£7,799.02
<b>Awarded to date</b>	£24,956.49	£6860.00	£6,213.00
<b>Current Balance</b>	£48,194.18	£25,285.00	£8,194.10
<b>Balance if all grants are agreed based on recommendations</b>	£30,410.18	£18,785.00	£5,164.10

**Grant Funding application summary**

**Community Area Grants**

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Five Rivers Indoor Bowls Club <b>Project Title:</b> Five Rivers Indoor Bowls Club Defibrillator  <a href="#">View full application</a>	£784.00
<b>Applicant:</b> Salisbury Area Board Initiative <b>Project Title:</b> Salisbury Street Name Repair/Replacement	£17,000.00

[View full application](#)

## Young People

Applicant	Amount requested
<b>Applicant:</b> Salisbury Museum <b>Project Title:</b> Salisbury Museum Stone Age Log Boat Project  <a href="#">View full application</a>	£2250.00
<b>Applicant:</b> Salisbury 2020 <b>Project Title:</b> Salisbury 2020 TechSTEM Event  <a href="#">View full application</a>	£5000.00

## Health and Wellbeing

Applicant	Amount requested
<b>Applicant:</b> Salisbury Pride UK <b>Project Title:</b> Salisbury Pride UK  <a href="#">View full application</a>	£2000.00
<b>Applicant:</b> Muslim Association of Salisbury <b>Project Title:</b> Rabbat ul Bait- Queen of the home  Paper application included in agenda pack.	£1030.00
<b>Applicant:</b> Art Social Prescribing <b>Project Title:</b> Art Social Prescribing  <a href="#">View full application</a>	£1000.00

### 1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Funding and Grants Criteria](#). This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)



The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## **2. Main Considerations**

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the [Area Board Funding and Grants Criteria](#) and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## **3. Environmental & Community Implications**

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## **4. Financial Implications**

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## **5. Legal Implications**

There are no specific legal implications related to this report.

## **6. Human Resources Implications**

There are no specific human resources implications related to this report.

## **7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## **8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## **9. Applications for consideration**

### **Community Area Grants**

<b>Application ID</b>	<b>Applicant</b>	<b>Project Name</b>	<b>Requested</b>
-----------------------	------------------	---------------------	------------------

<a href="#">3456</a>	Five Rivers Indoor Bowls Club	Five Rivers Indoor Bowls Club Defibrillator	£784.00
<b>Project Description:</b> To provide a potentially lifesaving defibrillator for use by members and visitors to the Five Rivers Indoor Bowls Club Salisbury			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Name	Requested
<a href="#">3480</a>	Salisbury Area Board	Salisbury Street Name Repair/Replacement	£17000.00
<b>Project Description:</b> To repair replace all broken damaged missing street nameplates within the Salisbury Area Board Divisions as per lists supplied by local Councillors and residents. This builds on last years project in St Martins St Frances and Bemerton which has been very well received by the general public.			
<b>Proposal</b> That the Area Board determines the application.			

## Young People

Application ID	Applicant	Project Name	Requested
<a href="#">728</a>	Salisbury Museum	Stone Age Log Boat Project	£2250.00
<b>Project Description:</b> Salisbury Museum holds the archaeology collection for Stonehenge. This project is a way of introducing the wider community to the museum and raising awareness and interest in the world famous archaeology in the city. The project is aimed specifically at engaging young people in the boat building process and sharing the results with the whole community at an event at Elizabeth Gardens on a summer Sunday in 2020. The river we aim to launch the boat on historically connected the area to Stonehenge so we will be making that connection again with the community and the world heritage site.			
<b>Proposal</b> That the Area Board determines the recommendations of youth panel who met on 18 <sup>th</sup> October. The recommendation was to award £1500.00			

Application ID	Applicant	Project Name	Requested
<a href="#">722</a>	Salisbury 2020	Salisbury 2020 TechSTEM Event	£5000.00
<b>Project Description:</b> As part of Salisbury Cathedrals 800th Anniversary the City will be hosting a series of celebration events during next year on the theme of Salisbury 2020 A City on the move. Wiltshire Council are leading on the technology strand and are planning a STEM exhibition fair on 11th March 2020 at Salisbury Guildhall.			
<b>Proposal</b> That the Area Board determines the recommendations of youth panel who met on 18 <sup>th</sup> October. The recommendation was to award £5000.00			

## Health and Wellbeing

Application ID	Applicant	Project Name	Requested
<a href="#">3455</a>	Salisbury Pride UK	Salisbury Pride UK	£2000.00
<p><b>Project Description:</b> Organising events and training to broaden understanding of LGBTQ and promote wellbeing and inclusion with the main Salisbury Pride 2020 event taking place on Saturday 13th June.</p>			
<p><b>Proposal</b> That the Area Board determines the recommendations of health &amp; wellbeing panel who met on 15<sup>th</sup> October. The recommendation was to award £1000.00.</p>			

Application ID	Applicant	Project Name	Requested
n/a	Muslim Association of Salisbury	Rabbat ul Bait- Queen of the home	£1030.00
<p><b>Project Description:</b> This project aims at filling the gap of support to ladies from the Muslim community from various countries and ethnicities living in Salisbury. They are often unable to speak English and have poor access to services. Sometimes the men disable their women from attending activities if there is free mixing with the opposite gender. A Muslim ladies group is needed, where ladies from all ethnicities can come together, helping to build their confidence in a familiar environment. Speakers from community services, exercise for ladies at high health risk due to their way of life, shared food, and outings to places in the community will all be part of the programme. The group will help the ladies integrate into the local environment, gaining confidence and in turn in communicating with their child's school.</p>			
<p><b>Proposal</b> That the Area Board determines the recommendations of health &amp; wellbeing panel who met on 15<sup>th</sup> October. The recommendation was to award £1030.00.</p>			

Application ID	Applicant	Project Name	Requested
<a href="#">3411</a>	Art Social Prescribing	Art Social Prescribing	£1000.00
<p><b>Project Description:</b> Monthly art workshops delivered to previous participants of Salisbury Cathedral Social Prescribing Program. Funding is being sought due to the end in contract with the cathedral and the continuing need for this provision. Funding will bridge the 6 month gap whilst the Well City project is being developed to meet long term funding need.</p>			
<p><b>Proposal</b> That the Area Board determines the recommendations of health &amp; wellbeing panel who met on 15<sup>th</sup> October. The recommendation was to award £1000.00.</p>			

No unpublished documents have been relied upon in the preparation of this report.

**Report Author:** Marc Read, Community Engagement Manager –  
[marc.read@wiltshire.gov.uk](mailto:marc.read@wiltshire.gov.uk)

# Health and Wellbeing projects and activities FUNDING APPLICATION

**1. Applicant:**

Name	Monsura Ahmed
Organisation	Muslim Association of Salisbury
Address	Wilton road, Salisbury

**2. Amount of funding required from the Area Board:**

£0 - £1000	
£1001 - £5000	£1035
Over £5000 (please note – our grants will not normally exceed £5000)	

**3. Are you applying on behalf of a Parish Council?**

Yes	
No	x

**4. If yes, please state why this project cannot be funded from the Parish Precept?**

--

**5. Project title?**

Rabbat ul Bait- Queen of the home
-----------------------------------

**6. Project summary: (100 words maximum)**

<p>This project aims at filling the gap of support to ladies from the Muslim community from various countries and ethnicities living in Salisbury. They are often unable to speak</p>
---

English and have poor access to services. Sometimes the men disable their women from attending activities if there is free mixing with the opposite gender. A Muslim ladies group is needed, where ladies from all ethnicities can come together, helping to build their confidence in a familiar environment. Speakers from community services, exercise for ladies at high health risk due to their way of life, shared food, and outings to places in the community will all be part of the programme.

The group will help the ladies integrate into the local environment, gaining confidence and in turn in communicating with their child's school.

**7. What is the Post Code of the place where your project is taking place?**

SP1 and SP2

**8. Please highlight in BOLD the themes which best describe your project:**

**Intergenerational**

Older people support / activities

Carers support / activities

**Promoting physical and mental wellbeing**

**Combating social isolation**

**Promoting cohesive / resilient communities**

Arts, craft and culture

Safer communities

Heritage, history and architecture

**Inclusion, diversity and community spirit**

Environment, recycling and green initiatives

Sport, play and recreation

Transport

Technology and digital literacy

Other, please specify

**9. About your project**

**Please tell us about your project (a strong application will address all of the following):**

- a) How does your project support local needs and priorities?

*We believe this project will be the first to address the Isolation and integration of Muslim women in Salisbury: isolation is a major local priority. Providing accessible exercise activities will help with the ladies' health and wellbeing. Providing the ingredients for a shared meal during the session will allow the ladies to feel a sense of contributing by each preparing a meal in turn. And working with community facilities like the Arts Centre and the Museum will allow those organisations to meet their own mission of serving the whole community.*

- b) How many older people/carers do you expect to benefit from your project?

*Because we need to build confidence and link ladies who are often very isolated we have a low initial target of 10. We expect the group to grow slowly but steadily and of course benefit to the ladies will benefit the whole family unit.*

- c) How will you encourage volunteering and community involvement?

*Over time I hope these women will gain enough confidence to become involved in the community and in their children's schools. We will also bring the community into the group meetings and will arrange outings to community facilities like the Museum and Arts Centre.*

- d) How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

*Our publicity will be available in community languages and will be distributed via GP's surgeries and from schools as well as the Mosque and Asian restaurants.*

- e) How will you work with other community partners?

*We will happily engage in local networking meetings and work alongside community partners, inviting speakers to meetings.*

## **10. Safeguarding**

**Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):**

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.

*I have in my job completed various safeguarding training, having worked with children I am also DBS checked.*

- How do you make sure staff and volunteers understand their safeguarding responsibilities?

*I will ensure all staff and volunteers are briefed and directed to a safeguarding lead and all procedures explained.*

- Who in your organisation is ultimately responsible for safeguarding?

*Monsura Ahmed*

**11. Monitoring your project.**

**How will you know if your project has been successful?**

*When we can see the confidence in these ladies increasing enough to engage with the community, voluntary jobs, engaging with schools, impact on their mental and physical health.*

**12. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

*We are asking the Area Board for seed funding to get the Group started. When the group is established we will apply to the Wiltshire Community Foundation for 3 year funding. As the group grows we aim to charge attendees a monthly small fee per family and also an extra fee for further activities arranged.*

**13. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost**

*Not applicable*

**14. Finance**

**(a) Either - Your Organisations Finance**

**Your latest accounts: Month:      Year:**

**Total Income:**

**Total Expenditure:**

**Surplus/deficit :**

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

**Why can't you fund this project from your reserves?**

**(b) Or - We are a small community group and do not have annual accounts or it is our first year (please state if this applies to you)**

*We are a small community group, an offshoot from the Muslim Association of Salisbury.*

**(c) Please detail your project finance (if your organisation reclaims VAT please exclude VAT from the project costs)**

**15.**

<b>Planned project costs</b>	<b>Planned income</b>
------------------------------	-----------------------



1. Project co-ordination 7 hours x 12 sessions @ £25 per hour	2625	Donated time value	2625	15.
2. Translation for publicity £80	80	Donated by Community	80	
3. Exercise tutors 12 x £50	600	Contributed by Health trainers (WC)	600	
1. Publicity in community languages, production and distribution	130	HWB grant requested	1030	
2. Venue hire x 12 x £30	360			
3. Ingredients for shared meals to be prepared by members 12 x £25	300			
4. Outings costs, including transport £60 x 4 outings	240			
<b>Total</b>	<b>4335</b>	<b>Total</b>	<b>4335</b>	

#### DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):**

#### Quotes:

x I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

#### Project/Business Plan:

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

#### Accounts:

x I will make available on request the organisation's **latest accounts**

#### Constitution:

x I will make available on request the organisation's Constitution/Terms of Reference etc.

#### Policies and procedures:

Outings costs, including transport £50 x 4 I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

x I confirm that the information on this form is correct, any award received will be spent on the activities specified.

# Wiltshire's area board funding 2018/19

# £1,141,326

total amount of  
funding awarded

## 1,184

people involved in vocational  
training as a result of these projects\*

## 2,332

volunteers help run  
these projects\*

Every **£1** awarded  
by the area boards, levered  
**£3.49**  
of community investment

An average of

## 11

volunteers  
help run  
each  
project\*

## 635

community led  
projects supported  
across Wiltshire

## £3,988,465

total value of the  
projects supported  
by area board grants

## 98.1%

of projects deemed to be  
successful by the people  
running them\*

## 70,536

people have taken part in the  
projects funded by area boards\*

## £1,797.36

average size of  
grant given out

## 41,462

people taking  
mild exercise

## 12,674

people taking  
moderate  
exercise

as a result of these projects\*

Community area grants

## £689,113

Activities for young people

## £332,242

Health and wellbeing related projects

## £119,971

These are the three funding  
schemes available from area  
boards

**Wiltshire Council**  
Where everybody matters

\* Based on 211 responses to the area board grants survey 2018/19

This page is intentionally left blank